

## Employment of Retired Members Detail Record

### ER10 Record

This record is used to report the employment of service retirees who retired after January 1, 2011 and all disability retirees, regardless of retirement date.

All fields must be padded to their full length. Left pad numeric fields with 0. Right pad alpha fields with spaces. **Note: If a member's name consists of only one name, it must be placed in the "Last Name" field and the other name fields padded with spaces.**

Beginning Position	Ending Position	Element	Length	Description
1	4	TRS District Number	N4	TRS assigned district number <i>Must match lead record</i>
5	6	Report Type Code="ER"	A2	Code indicating type of report <i>Must match lead record</i>
7	8	Record Type Code="10"	N2	Code indicating type of record
9	10	Report Month	N2	Report month (MM) <b>Calendar month, not fiscal</b>
11	14	Report Year	N4	Report year (YYYY) <b>Calendar year, not fiscal</b>
15	23	Member Identification Number	N9	<b>Member identification number (social security number or TRS assigned number)</b>
24	31	Date of Birth	N8	Member date of birth (DOB) in MMDDYYYY format
32	32	Gender Code	A1	Member sex (F or M)
33	57	Last Name	A25	Member last name <i>Hyphens and apostrophes are acceptable on all names</i>
58	82	First Name	A25	Member first name
83	85	Work Units worked in Calendar Month	N3	Time worked in reported <b>calendar</b> month. <b>Use only for half-time employment.</b> (no edit characters, no decimal places implied, pad with zeroes if not used)

86	88	Work Units required in Calendar Month	N3	Time required for full-time employment in reported <b>calendar</b> month. <b>Use only for half-time employment.</b> (no edit characters, no decimal places implied, pad with zeroes if not used)
89	89	Work Unit Code	A1	<b>Use only for half-time employment</b> 'H' = Hours (Clock) 'D' = Days ( <b>substitute and one-half time work in the same month must be reported in days</b> ) Pad with space if not used.
90	92	Number of Days Worked	N3	<b>Number of days worked in the calendar month by <u>disability</u> retiree.</b> Only required for disability retirees. (no edit characters, no decimal places implied, pad with zeroes if not used)
93	94	Position Code	N2	Code indicating primary position <i>See codes below</i>
95	102	Beginning Date of Employment	A8	Start date of full-time employment in MMDDYYYY format. Pad with spaces if not used
103	110	Ending Date of Employment	A8	Ending date of full-time employment in MMDDYYYY format. Pad with spaces if not used
111	111	Disability Flag	A1	If employee is a disability retiree, this flag=Y. Otherwise flag=N
112	112	Employment Type Code	A1	'F' = Full-time, 'H' = Half-time, 'S' = Substitute.
113	113	Full-Time Employment Type Code	A1	Code indicating type of full-time employment. Pad with space if not used <i>See codes below</i>
114	200	blank	A87	Pad with spaces

*Last Updated on 08/26/2011  
By Teacher Retirement System of Texas*

Position Codes:

'01'=Professional Staff  
'02'=Teacher/Full-time Librarian  
'03'=Support Staff  
'04'=Bus Driver  
'05'=Full-time Nurse/Counselor  
'06'=Peace Officer

Full-Time Employment Type Codes:

**'W' = Waived**

Retiree is waiving their retirement benefit this month

**'E' = Exempt**

Retiree has 12-consecutive month break in service

**'T' = Three month trial exception**

Disability retiree working under one-time, 3-month exception