

Member Data Demographic Adjustment Record

MD25 Record

This record changes, corrects, or deletes information previously submitted through Member Data Demographics, record type 20. All fields must be padded to their full length. Left pad numeric fields with 0. Right pad alpha fields with spaces. **Note: If a member's name consists of only one name, it must be placed in the "Last Name" field and the other name fields padded with spaces.**

Beginning Position	Ending Position	Element	Length	Description
1	4	TRS District Number	N4	TRS assigned district number <i>Must match lead record</i>
5	6	Report Type Code="MD"	A2	Code indicating type of report <i>Must match lead record</i>
7	8	Record Type Code="25"	N2	Code indicating type of record
9	17	Original Member Identification Number	N9	Member identification number (social security number or TRS assigned number)
18	18	Original Member Identification Code	A1	Code indicating type of member identification number (S=SSN or T=TRS assigned number)
19	26	Original Date of Birth	N8	Member date of birth (DOB) in MMDDYYYY format
27	27	Original Gender Code	A1	Member sex (F or M)
28	52	Original Last Name	A25	Member last name <i>Hyphens and apostrophes are acceptable on all names</i>
53	77	Original First Name	A25	Member first name
78	81	Original Generation	A4	Jr., Sr., I, II, III, etc,
82	82	Original Middle Initial	A1	Member middle initial

83	107	New Last Name	A25	Member new last name, if changed. If the last name has not changed, pad the field with spaces. If deleting the last name, pad the field with an upper case 'X'.
108	132	New First Name	A25	Member new first name, if changed. If the first name has not changed, pad the field with spaces. If deleting the first name, pad the field with an upper case 'X'.
133	136	New Generation	A4	Jr., Sr., I, II, III, etc., if changed. If the generation has not changed, pad the field with spaces. If deleting the generation, pad the field with an upper case 'X'.
137	161	New Middle Name	A25	Member new middle name, if changed. If the middle name has not changed, pad the field with spaces. If deleting the middle name, pad the field with an upper case 'X'.
162	162	New U.S. Citizen Code	A1	Code indicating member is U.S. Citizen (Y or N), if changed.
163	171	New Member Identification Number	N9	On a change record, the new Member identification number (social security number or TRS assigned number) if this element has changed. If the member identification number has not changed, pad the field with spaces.
172	172	New Member Identification Code	A1	Code indicating type of member identification number (S=SSN or T=TRS assigned number) if this element has changed. If the member identification code has not changed, pad the field with spaces.
173	180	New Date of Birth	A8	On a change record, the new date of birth if this element has changed in MMDDYYYY format. If the date of birth has not changed, pad the field with spaces.

181	181	New Gender Code	A1	On a change record, the new gender code if this element has changed (F or M)
182	182	Adjustment Reason Code	A1	Reason for Adjustment (Not used at this time)
183	200	Blank	A18	Pad with spaces

*Last Updated on 12/19/2003
By Teacher Retirement System of Texas*