

## Regular Payroll Lead Record

### RP00 Record

This record summarizes the Regular Payroll report for balancing purposes and must be the first record in the file.

All fields must be padded to their full length. Left pad numeric fields with 0. Right pad alpha fields with spaces.

Beginning Position	Ending Position	Element	Length	Description
1	4	TRS District Number	N4	TRS assigned district number <i>Must match lead record</i>
5	6	Report Type Code="RP"	A2	Code indicating type of report <i>Must match lead record</i>
7	8	Record Type Code="00"	N2	Code indicating type of record
9	10	Report Month	N2	Report month (MM ) <b>Calendar month, not fiscal</b>
11	14	Report Year	N4	Report year (YYYY) <b>Calendar year, not fiscal</b>
15	23	Total <b>Detail Records Submitted Not Including Lead Record</b>	N9	Total number of records submitted (RP 10, 11, 15 and 16). The lead record is not included in the record count. (no edit characters, no decimal places implied)
24	34	Total Current Month Salary	N11	Total current month salary (RP 10 and RP 11). Does <b>NOT</b> include adjustment records (RP 15 and RP 16). (no edit characters, 2 decimal places implied)
35	43	Total Current Month Contributions	N9	Total current month contributions (RP 10 and RP 11). Does <b>NOT</b> include adjustments records (RP 15 and RP 16). (no edit characters, 2 decimal places implied)
44	52	Total Current Month Insurance Contributions	N9	Total current month insurance contributions. Does <b>NOT</b> include adjustments (no edit characters, 2 decimal places implied)

53	63	Total Current Month Service Purchase Deductions	N11	Total current month Special Service Purchase (SSBB) deductions (RP 10). (no edit characters, 2 decimal places implied)
64	74	Total Salary Adjustment	N11	Total salary adjustment. Includes <b>ONLY</b> adjustment records (RP 15 and RP 16). A negative adjustment is indicated by a minus (-) sign in position 64. A plus (+) sign is understood if the adjustment is positive. (no edit characters, 2 decimal places implied)
75	83	Total Contributions Adjustment	N9	Total contributions adjustment includes <b>ONLY</b> adjustment records (RP 15 and RP 16). A negative adjustment is indicated by a minus (-) sign in position 75. A plus (+) sign is understood if the adjustment is positive. (no edit characters, 2 decimal places implied)
84	92	Total Insurance Adjustment	N9	Total insurance adjustment. A negative adjustment is indicated by a (-) sign in position 84. A plus (+) sign is understood if the adjustment is positive. (no edit characters, 2 decimal places implied)
93	101	Contributions Total Current Monthly Reporting Entity TRS-Care	N9	Total current month reporting entity TRS-Care contributions. Does <b>NOT</b> include adjustments (no edit characters, 2 decimal places implied)
102	110	Total Reporting Entity TRS-Care Adjustment	N9	Total current month reporting entity TRS-Care adjustment. A negative adjustment is indicated by a (-) sign in position 102. A plus (+) sign is understood if the adjustment is positive. (no edit characters, 2 decimal places implied)
111	200	Blank	<b>A90</b>	Pad with spaces

Last Updated on 09/25/2003  
By Teacher Retirement System of Texas