

This worksheet is to assist reporting employers with calculating their monthly Child Nutrition Contribution amount only. Please **do not return this worksheet to TRS.**

For additional information, please review the Texas Department of Agriculture website and select the specific program your employer participates in.

Worksheet for Calculating the Monthly Child Nutrition Contribution For Federal Fund/Private Grants and Federal Grant TRS-Care

The information needed to complete the calculations below is taken from the monthly *Basic Claim* form.

I. Allowable Federal Fund Base:

1. Grand Total		\$ _____	
2. <u>Number Free Meals Served</u>	X	<u>Reimbursement Rate</u>	=
		<u>For Paid Meals</u>	=
*2a. Lunches _____		\$ _____	=
2b. Breakfasts _____		\$ _____	=
2c. Snacks _____		\$ _____	=
2d. Total		\$ _____	
3. Allowable Federal Fund Base (1 – 2d)		\$ _____	

* Add \$.08 to reimbursement rate for paid LUNCHES if your Reporting Entity is certified to receive the extra funding.

II. Labor Cost Percentage:

In lieu of computing the labor cost percentage each month, a school district may use a standard labor cost percentage of 35% (estimated State average). If the district elects to compute this percentage monthly, complete items 1 through 3 below. Retain supporting data for potential audit requirements.

1. Total all food service costs (food, labor, other) for month	\$ _____
2. Total labor cost for month	\$ _____
3. Labor Cost Percentage (II, 2) divided by (II, 1)	_____ %

III. Teacher Retirement State Contribution from Federal Funds:

1. Allowable Federal Fund Base (I, 3)	\$ _____
2. Labor Cost Percentage (35% or II, 3)	_____ %
3. Federal Fund Base for Computing State's contribution (1 x 2 = salary) . .	\$ _____
4. Federal Fund/Private Grant Report contribution (8.25% x salary) . .	\$ _____
5. Federal Grant TRS-Care contribution (1.25% x salary)	\$ _____