

Regular Payroll and Member Data Reports

Submit Member Data Report and resolve Warning messages before submitting Regular Payroll Report.

Member Data Report provides member demographic information
SS#, name, birth date, gender

Regular Payroll Report utilizes demographic information
Error message given if reporting entity demographic data if it does not match TRS data

Demographic data is synchronized through Member Data Report



Report Summary

[Submit Reports](#)
[Submit Signatures](#)

[Query Reports](#)
[Estimate Interest Due](#)
[Reporting Entity Data](#)
[View Employee Eligibility](#)

[Member Data](#)
[Correction](#)
[ER Correction](#)

[Back to Main Menu](#)
[Change Password](#)
[Log Out](#)
[Select Another Employer](#)

[Add RE Contact](#)
[Maintain RE Contact](#)

[Error Codes](#)
[Warning Codes](#)
[TRAQS Home](#)

Report Month: March

Report Year: 2009

Report Type	Action	Status	Month	Year	Date/Time Processed
<input type="radio"/> Member Data	Signature	Incomplete	03	2009	04/17/2009 - 3:05 P.M.
<input type="radio"/> Regular Payroll	Detail	Rejected	03	2009	04/17/2009 - 4:05 P.M.
<input type="radio"/> Employment of Retired Member	Correction	Completed	03	2009	04/09/2009 - 2:36 P.M.
<input type="radio"/> Federal Fund /Private Grant	Signature	Completed	03	2009	04/08/2009 - 9:36 A.M.
<input type="radio"/> Federal Grant TRS-Care	Signature	Completed	03	2009	04/08/2009 - 10:05 A.M.
<input type="radio"/> Statutory Minimum	Signature	Completed	03	2009	04/08/2009 - 10:05 A.M.
<input type="radio"/> New Member Payments	Signature	Completed	03	2009	04/08/2009 - 10:05 A.M.
<input type="radio"/> Pension Surcharge	Signature	Completed	03	2009	04/08/2009 - 10:05 A.M.
<input type="radio"/> TRS-Care Surcharge	Signature	Completed	03	2009	04/08/2009 - 10:05 A.M.

[View Report History](#)

[View Report Detail](#)

Report Month: Report Type:
 Report Year: Report Status:

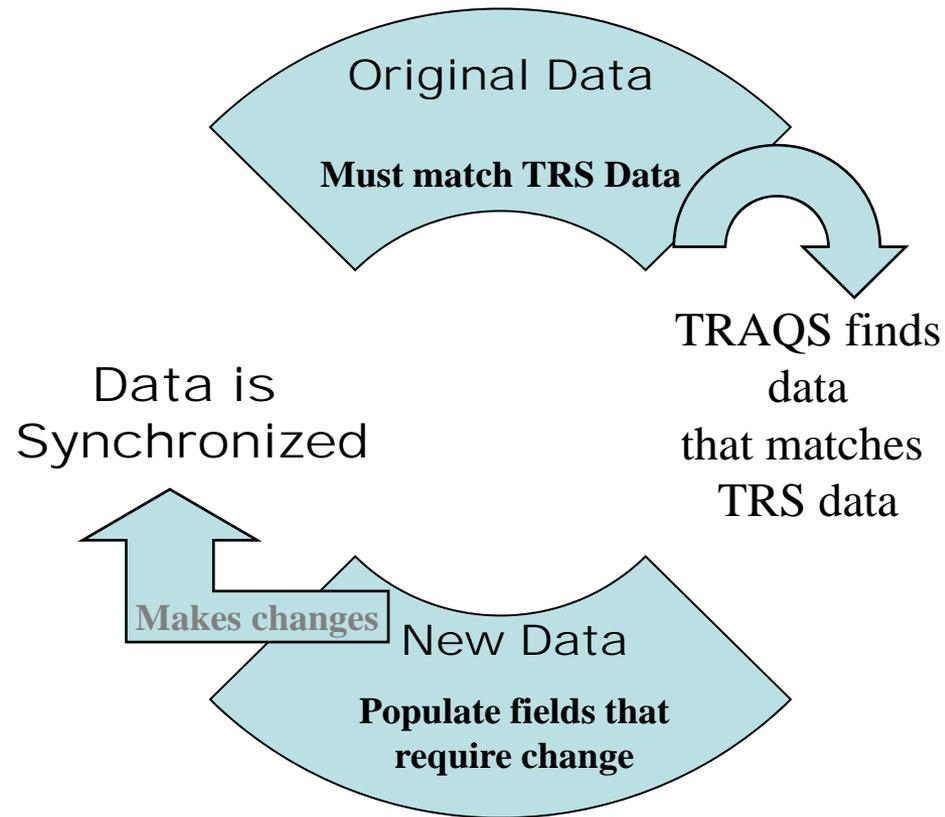
[Submit Query](#)

How to Fix Demographic Errors on Regular Payroll

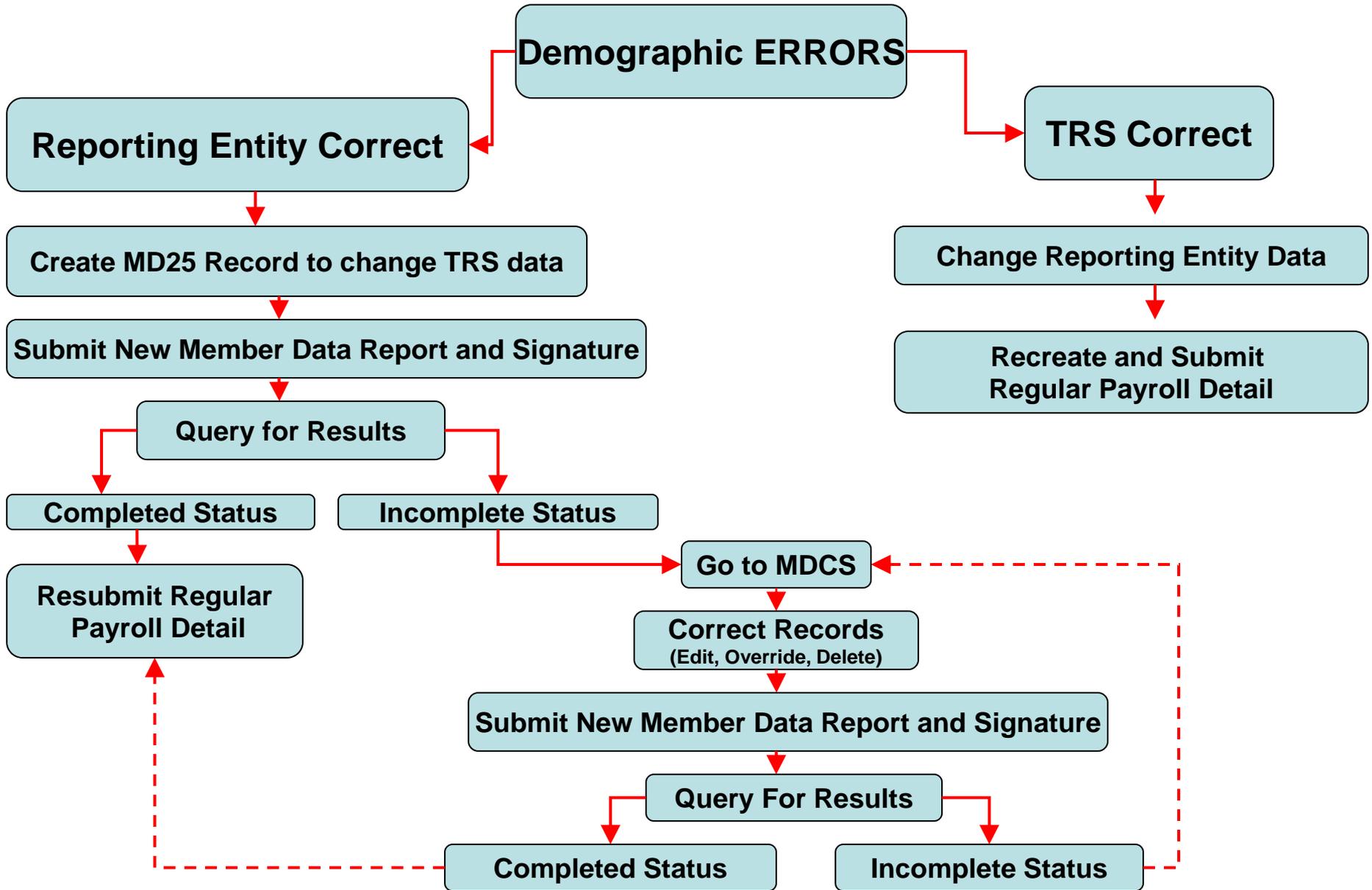
1. Determine whose data is correct
2. If TRS Data is correct, change data in your file and resubmit the RP Detail File
3. But if your data is correct, create an MD25 to correct TRS.

MD 25

Member Data Demographic Adjustment Record



Regular Payroll



Regular Payroll



Member Data

- 1. Fix RP Demographic Errors through Member Data**
- 2. Must Resubmit Regular Payroll Detail after MD Records are Accepted.**

Regular Payroll and RR Warning Message

- MD40 record must be accepted by TRS. If it is not, the following message will be given on the Regular Payroll Report for each employee without an MD40 on file

RR - CONTRACT CERTIFICATION NOT FOUND FOR FY: 2012 -
YOU MUST SUBMIT AN MD 40 RECORD FOR THIS MEMBER

Resolve MD40 Warning messages through Member Data Report to
prevent RR Warnings on Regular Payroll



Report Summary

[Submit Reports](#)
[Submit Signatures](#)

[Query Reports](#)
[Estimate Interest Due](#)
[Reporting Entity Data](#)
[View Employee Eligibility](#)

[Member Data](#)
[Correction](#)
[ER Correction](#)

[Back to Main Menu](#)
[Change Password](#)
[Log Out](#)
[Select Another Employer](#)

[Add RE Contact](#)
[Maintain RE Contact](#)

[Error Codes](#)
[Warning Codes](#)
[TRAQS Home](#)

Report Month: **March**

Report Year: **2009**

Report Type	Action	Report Status	Month	Year	Date/Time Processed
<input type="radio"/> Member Data	Signature	Incomplete	03	2009	04/20/2009 - 4:34 P.M.
<input type="radio"/> Regular Payroll	Detail	Rejected	03	2009	04/20/2009 - 10:17 A.M.
<input type="radio"/> Employment of Retired Member	Correction	Completed	03	2009	04/09/2009 - 2:36 P.M.
<input type="radio"/> Federal Fund /Private Grant	Signature	Completed	03	2009	04/08/2009 - 9:36 A.M.
<input type="radio"/> Federal Grant TRS-Care	Signature	Completed	03	2009	04/08/2009 - 10:05 A.M.
<input type="radio"/> Statutory Minimum	Signature	Completed	03	2009	04/08/2009 - 10:05 A.M.
<input type="radio"/> New Member Payments	Signature	Completed	03	2009	04/08/2009 - 10:05 A.M.
<input type="radio"/> Pension Surcharge	Signature	Completed	03	2009	04/08/2009 - 10:05 A.M.
<input type="radio"/> TRS-Care Surcharge	Signature	Completed	03	2009	04/08/2009 - 10:05 A.M.

[View Report History](#)

[View Report Detail](#)

Report Month: Report Type:
 Report Year: Report Status:

[Submit Query](#)

Member Data Report

Demographic WARNINGS



MDCS



**Correct Records
(Edit, Override, Delete)**



Submit New Member Data Report and Signature



Query for Results



**Completed
(All Records Processed)**

**Incomplete
(One or more records did not process)**

