

Enhanced Function in TRAQS

# View Employee Information

# Was: View Employee Eligibility

- What used to be called “View Employee Eligibility” is now “View Employee Information”
- Use to look up new employees to determine:
  - If they are already TRS members
  - If they are retirees:
    - Whether the retiree is subject to the Pension Surcharge
    - The amount of TRS Care surcharge due (if applicable)
    - If the retiree has had a 12-month break in service (if applicable)



# Employer Reporting

Employer Name  
Anytown ISD

Employer Number  
0123

Payroll Coordinator  
Mr. Jim Doe  
123 Main St  
Anytown, TX 76543  
(555) 555-5555

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# This screen shows a person who does not have a TRS account. This is a "New Member"



## Employee Information

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**The information provided is based on the most recent data available, but may be affected by outstanding data. This data is subject to audit, adjustment and correction.**

**Enter the Social Security Number of the Employee**

Social Security Number:

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Last Name

First Name

Middle Name

Name Suffix



**No TRS account found for SS# 999999999**



**This employee must be included on the Reporting Entity Payment for New Members report for the first 90 days of their employment**

This employee has a TRS account. Do not treat as a New Member.



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Mr. Jim Doe  
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Enter the Social Security Number of the Employee

Social Security Number:

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Last Name	First Name	Middle Name	Name Suffix
SMITH	MARY	SUE	



*TRS records indicate SS# 99999999 ! has a TRS account*

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# This person is a retiree who retired before September 1, 2005. No surcharges are due on this member.



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Anytown ISD

Employer Number  
0123

Pavroll Coordinator  
Mr. Jim Doe  
123 Main St  
Anytown, TX 76543  
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Enter the Social Security Number of the Employee

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Last Name  
SMITH

First Name  
MARY

Middle Name  
SUE

Name Suffix

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*TRS records indicate SS# 99999999 is a retiree with a retirement date of August 31, 1995*

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Please report this employee on the Employment of Retired Members Report.

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Member retired prior to September 1, 2005, no surcharges are due.

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# Determining TRS Care Surcharge amount now Simplified

- Form 667 no longer required
- The amount of the TRS Care Surcharge due from the employer is now shown on the “View Employee Information” screen
  - Remember—surcharges are due if the retiree’s employment meets TRS Membership Eligibility Guidelines and the retiree retired after September 1, 2005.



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Employer Number  
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**The information provided is based on the most recent data available, but may be affected by outstanding data. This data is subject to audit, adjustment and correction.**

### Enter the Social Security Number of the Employee

Social Security Number:



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Last Name	First Name	Middle Name	Name Suffix
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**Please note that information may change if the member's circumstances change--- especially if the member is a retiree. Check "View Employee Information" periodically.**

This person is a retiree who retired after September 1, 2005. Surcharges are due if the employment meets eligibility requirements. The amount of the TRS Care Surcharge due, if applicable, is shown.



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Social Security Number: 99999999

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Last Name  
SMITH

First Name  
MARY

Middle Name  
SUE

Name Suffix

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[Select Another Employer](#)

TRS records indicate SS: 99999999 is a retiree with a retirement date of June 30, 2007



[Add RE Contact](#)

[Maintain RE Contact](#)

Please report this employee on the Employment of Retired Members Report.



Monthly TRS-Care Surcharge: \$752.00

[Membership Eligibility Guidelines](#)

Member retired after September 1, 2005. TRS-Care and Pension Surcharges are due if employment of the retiree would be TRS-eligible. [Membership Eligibility Guidelines](#)

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This screen represents a retiree who retired after January 1, 2011 and who has fulfilled the 12-consecutive month break in service required to work full-time without giving up any annuity payments.



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Anytown ISD

Employer Number  
0123

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Mr. Jim Doe  
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The information provided is based on the most recent data available, but may be affected by outstanding data. This data is subject to audit, adjustment and correction.

Enter the Social Security Number of the Employee

Social Security Number: 999999999

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Last Name	First Name	Middle Name	Name Suffix
SMITH	MARY	SUE	

*This person has attained required 12 consecutive month break.*

*TRS records indicate SS# 999999999 is a retiree with a retirement date of May 31, 2011*

Please report this employee on the Employment of Retired Members Report.

*Monthly TRS-Care Surcharge: \$0.00*

Member retired after September 1, 2005. Pension Surcharge is due if employment of the retiree would be TRS-eligible. [Membership Eligibility Guidelines](#)

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This shows a retiree who retired after January 1, 2011 and who has not had the 12-consecutive month break in service required to work full-time without the loss of annuity.



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Enter the Social Security Number of the Employee

Social Security Number: 999999999

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Last Name	First Name	Middle Name	Name Suffix
SMITH	MARY	SUE	

*This person has not attained required 12 consecutive month break.*

*TRS records indicate SS# 999999999 is a retiree with a retirement date of January 31, 2012*

Please report this employee on the Employment of Retired Members Report.

*Monthly TRS-Care Surcharge: \$0.00*

Member retired after September 1, 2005. Pension Surcharge is due if employment of the retiree would be TRS-eligible. [Membership Eligibility Guidelines](#)

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# Thank you!

Future enhancements  
may be coming---we'll  
keep you updated.