

This worksheet is to assist reporting employers with calculating their monthly Child Nutrition Contribution amount only. Please **do not return this worksheet to TRS**.

For additional information, please review the [Texas Department of Agriculture](http://www.texasagriculture.gov) website and select the specific program your employer participates in.

Worksheet for Calculating the Monthly Child Nutrition Contribution For Federal Fund/Private Grants and Federal Grant TRS-Care

The information needed to complete the calculations below is taken from the monthly *Basic Claim* form.

I. Allowable Federal Fund Base:

1. Grand Total		\$ _____		
2. <u>Number Free Meals Served</u>	X	<u>Reimbursement Rate</u>	=	<u>Total</u>
		<u>For Paid Meals</u>		
*2a. Lunches _____		\$ _____		\$ _____
2b. Breakfasts _____		\$ _____		\$ _____
2c. Snacks _____		\$ _____		\$ _____
2d. Total				\$ _____
3. Allowable Federal Fund Base (1 – 2d)				\$ _____

* Add \$.09 to reimbursement rate for paid LUNCHES if your Reporting Entity is certified to receive the extra funding.

II. Labor Cost Percentage:

In lieu of computing the labor cost percentage each month, a school district may use a standard labor cost percentage of 35% (estimated State average). If the district elects to compute this percentage monthly, complete items 1 through 3 below. Retain supporting data for potential audit requirements.

1. Total all food service costs (food, labor, other) for month	\$ _____
2. Total labor cost for month	\$ _____
3. Labor Cost Percentage (II, 2) divided by (II, 1)	_____ %

III. Teacher Retirement State Contribution from Federal Funds:

1. Allowable Federal Fund Base (I, 3)	\$ _____
2. Labor Cost Percentage (35% or II, 3)	_____ %
3. Federal Fund Base for Computing State's contribution (1 x 2 = salary) . . .	\$ _____
4. Federal Fund/Private Grant Report contribution (8.25 % x salary) . . .	\$ _____
5. Federal Grant TRS-Care contribution (1.25% x salary)	\$ _____