



Request for Estimate of Retirement Benefits

TRS18 (06-24)

PO Box 149676
Austin, Texas 78714-0185
(800) 223-8778
www.trs.texas.gov



MyTRS offers the quickest and most secure way to request an estimate and retirement packet. Visit <https://mytrs.texas.gov> to register or log in to your account. Click "Planning Tools", then "Request an Estimate".

Name _____ TRS Participant ID _____

Address _____
Street Address or Box Number City State Zip Code

Phone Number _____ Date of Birth _____

Proposed retirement date(s) (a) _____ (b) _____

(For additional estimates, please visit MyTRS on the TRS website)

Are you retiring due to a permanent disability? Yes No

Whom do you plan to name as beneficiary at retirement? _____

Beneficiary's relationship _____

Beneficiary's date of birth _____

Beneficiary's Gender Male Female

Is the beneficiary a TRS member? Yes No

If "yes", please provide the planned beneficiary's Social Security number. _____

Are you currently working for a TRS-covered employer? Yes No

What was/is the title of the position you most recently held? _____

Do you have any unpaid service credit that you wish to purchase? (Check all that apply)

- Previously Withdrawn TRS Service
- Unreported Service and/or Compensation
- Substitute Service *(requires at least 90 days of substitute service in a school year)*
- Out-of-State Service
- Developmental Leave Service
- Military, including USERRA Service
- Membership Waiting Period Service
- Work Experience by a Career or Technology Teacher Service
- State Sick and/or Personal Leave Service *(requires 50 days or more, or 400 hours or more of accumulated state sick and/or personal leave)*



Scan to log into MyTRS

Have you ever contributed to any of the following Texas public retirement systems? (Check all that apply)

- Employees Retirement System of Texas
- Texas County and District Retirement System
- City of Austin Employees' Retirement System
- El Paso Firemen and Policemen's Pension Fund
- Judicial Retirement System of Texas
- Texas Municipal Retirement System
- Austin Police Retirement System
- El Paso Employees' Pension Fund

I understand that this is not an official application for retirement nor an official designation of beneficiary. To designate or change your beneficiary, you must complete the appropriate form and TRS must receive the designation before your death.

Signature _____ Date _____



Information Sheet for Request for Estimate of Retirement Benefits

TRS18IN (04-24)

1000 Red River Street
Austin, TX 78701-2698
(800) 223-8778
www.trs.texas.gov

Request for Estimate of Retirement Benefits

Use this form to request information for retirement. If you request a retirement date within 12 months of your request, you will receive a retirement packet; for a request for a retirement date outside of 12 months, you will receive a retirement estimate only. A retirement estimate will show you the estimated benefits that you will receive. A retirement packet will include a retirement estimate and all of the forms necessary to apply for retirement from TRS.

You may expect to receive the requested information, mailed to your address of record, *within approximately four weeks*.

Need additional retirement estimates? Please visit MyTRS

MyTRS is the secure online access portion of the TRS website and is available to eligible TRS members and annuitants. You can use MyTRS to help plan for retirement, keep track of your personal account and receive information on purchasing service credit, as well as access important announcements and other communications from TRS. By using the "Retirement Calculator" through MyTRS, you can instantly receive retirement estimates with your information already on file.

Important information regarding membership in other Texas public retirement systems

TRS/ERS Service Transfer

- A TRS member with at least three years of service with TRS may transfer any service credit with the Employees Retirement System of Texas (ERS) to TRS and retire from TRS based on the total amount of service credit.
- An ERS member with at least three years of service with ERS may transfer any TRS service credit to ERS and retire from ERS based on the total amount of service credit.
- Transfer of service credit happens at the time of retirement.
- Transferred service credit will be used to determine eligibility for retirement and the amount of your monthly retirement annuity.
- If you have withdrawn ERS service credit, you may be eligible to purchase this service credit and transfer it to TRS. To inquire about ERS withdrawn service credit, contact ERS at (877) 275-4377.
- If you indicate that you have ERS service credit on this form, TRS will supply you with the necessary form to transfer your ERS service credit to TRS.

Proportionate Retirement Program

- Allows you to combine service credit from two or more retirement systems to help meet retirement eligibility requirements.
- You must meet retirement eligibility in each of the other systems in order to use the combined service credit toward TRS retirement eligibility.
- While all combined service credit will be considered to determine eligibility for TRS service retirement benefits, the calculation of any TRS retirement benefit amount is based solely on TRS service credit and salaries.
- If you retire from more than one retirement system, you will receive a separate benefit from each retirement system based on the service credit with that system.
- You may be eligible to reinstate previously withdrawn service credit in one of the participating retirement systems.
- You must contact the retirement system in which you were previously a member to determine the process for reinstating any withdrawn service credit.
- Proportionate retirement only applies if a member is not eligible for service retirement under TRS and the combined service makes the member eligible, OR if a member is currently eligible for a REDUCED service retirement benefit and the combined service makes the member eligible for an unreduced benefit.
- Eligibility for TRS-Care Benefits is based solely on TRS service credit.