

How to Respond to a Solicitation as a Supplier

Respondents are required to submit their Responses to this solicitation through the TRS electronic procurement system called PAVES (Procurement and Vendor E-System). If awarded a TRS contract, the Vendor will be required to set up a PAVES account which requires:

- 2-factor authentication with a cell phone
- A separate login and password to be created for all Vendor contacts, including the Vendor's accounting department
- All invoices and deliverables must be submitted through the PAVES system

A. PAVES

Potential Respondents can find information about PAVES on the TRS website at: <u>https://www.trs.texas.gov/Pages/procurement_PAVES.aspx</u>

The following instructions have been developed to assist Respondents in creating and maintaining a PAVES account:

- PAVES Basic Navigation for Suppliers
- New Supplier Registration
- How to Activate Supplier Profile (if awarded a contract)

B. Creating a PAVES Account and becoming a Confirmed Bidder

To submit a proposal or bid, all Respondents must either log into their current PAVES account or create an account as a Confirmed Bidder. To become a Confirmed Bidder in PAVES, you must complete the New Supplier Registration. By submitting your company's information, login credentials will be generated, by which you can access PAVES. You will then be able to add additional company contacts, edit your profile, and bid on TRS solicitations.

The first step is to log into the <u>PAVES supplier portal</u> and follow the instructions for <u>New</u> <u>Supplier Registration</u>.

If, after submitting your registration, you receive an e-mail stating that your registration has been rejected, this is most likely because your company is already registered in PAVES. The registration request will only be rejected if the Tax ID Number that is submitted already exists in PAVES. In this case, please contact the PAVES help desk at: <u>PAVESHelp@trs.texas.gov</u>.

C. PAVES Solicitation Overview

If you choose to participate in a solicitation, you may see various Rounds associated with each solicitation. Rounds are used in PAVES and by TRS to gather information throughout the solicitation process.

1. Initial Round

- This Round is used for a Respondent to submit their initial proposal or bid
- Occasionally, potential Respondents may receive email notifications that a Round is 'On Hold'. This occurs when TRS makes changes to the solicitation and/or posts an addendum.

2. Question Round or Question and Answer (Q&A) Round

- This Round is used for a Respondent to submit questions to TRS during the Q&A period.
- Once the Q&A period ends, TRS will provide responses to submitted questions
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with an addendum. The addendum will be uploaded into the Overview tab within the Initial Round. An email notification will be sent out when the addendum is posted.

3. Subsequent Rounds

- Subsequent Rounds may be used by TRS to gather additional information. Such information may include:
 - Presentations
 - \circ Interviews
 - Demonstrations
 - Site Visits
 - Clarification Questions
 - Best and Final Offers (BAFO)
 - $_{\odot}$ Others as needed

D. Responding to a Solicitation in PAVES

You may have been sent an automated email from PAVES notifying you of a solicitation or you may have seen the solicitation on the ESBD or PAVES and wish to participate. Steps 1a and 1b below outline how to locate the solicitation in both scenarios:

- Step 1a: To participate in a solicitation and <u>did not</u> receive the automated PAVES email notification from "Buyer trstx" <no-reply-trstx@ivalua.com> (this is different than the email you may have received from the TRS Procurement and Contracts representative)
 - i. Log into the PAVES Supplier portal and select **Solicitation** and **Show public request for proposals**





ii. Click the **pencil icon** next to the Round Name of the solicitation you wish to respond to

< "D \$	how public request for pro	posals				
Keywords	Commodities	• Q Search Reset				
Round Name	1	Publication begin date (UTC-5)	Publication end date (UTC-5) =	Begin (UTC-5)	End (UTC-5)	Link Sourcing project - Commodities
TRS000368_Training Servi	ices_Initial Round	7/15/2022 12:00:00 AM	8/17/2022 3:00:00 PM	7/15/2022 4:08:16 PM	8/17/2022 3:00:00 PM	*Training and Instruction Services, Clients, Not Staff
TRS000358_Industry Expe	ert Network Services_Initial Round	7/26/2022 12:00:00 AM	8/31/2022 3:00:00 PM	7/26/2022 3:01:16 PM	8/31/2022 3:00:00 PM	*Electronic Publications: Directories, Dictionaries, Encyclopedias, etc.
2 Result(s)						

iii. Click Participate in RFx

Destricted in DEs			Return
Round General Information	Round Documents		
Code TR5000368	Title \$	Type 💠	Att.
Optional round Initial Solicitation	TRS000368_Addendum 2_Final	RFx Technical Documents	TRS000368_Addendum_2_Final.pdf
Round Name TRS000368_Training Services_Initial Round SOW#	TRS000368_Addendum_1_Final	(Approved) RFx Technical Documents (Approved)	TRS000368_Addendum_1_Final.pdf
1 Begin 7/15/2022 4:08:16 PM (UTC-5)	TRS000368_Creating an HSP_Pre- Proposal Conference	RFx Technical Documents (Approved)	TRS000368_Creating an HSP_Pre-Proposal Conference.pd
End 8/17/2022 3:00:00 PM (UTC-5)	TRS000368_PAVES Instructions_Pre- Proposal Conference	RFx Technical Documents (Approved)	TRS000368_PAVES Instructions_Pre-Proposal Conference
Training Services - Request for Proposals - TRS000368. For this round, please review the attached solicitation documents provided and submit proposals by August 17, 2022, 3:00 p.m.,	RFP_TRS000368_Training Services_Allowable Travel Expense	RFx Technical Documents (Approved)	TRS000368_Allowable Travel Expense.pdf
CT. BAA	RFP_TRS000368_Training Services_Price Form	RFx Technical Documents (Approved)	TRS000368_Price Form.pdf
 No Yes 	RFP_TRS000368_Training Services	RFx Technical Documents (Approved)	TRS000368_Training Services Solicitation_Final.pdf



Step 1b: To participate in a solicitation and <u>did</u> receive the automated PAVES email notification "Buyer trstx" <no-reply-trstx@ivalua.com> (this is different than the email you may have received from the TRS Procurement and Contracts representative)

- i. Log into PAVES Supplier portal and select Solicitation and Manage Proposals
- ii. The **Proposal Progress** column should read **Awaiting Acknowledgement** for the Round you wish to participate in, if it is your first time opening that Round
- iii. Open the Round by clicking the **pencil icon** next to the desired **Round Name** column
 - To submit a proposal or bid to a solicitation, open the Initial Round
 - If the solicitation includes multiple scopes of work (SOWs), each SOW will be a separate Round and you will need to open each SOW you wish to respond to
 - To submit questions regarding a solicitation, open the Question Round
 - To submit a response to any additional Round you are invited to participate in (such as an Interview, Presentation, BAFO, etc.), open the Round with the corresponding name.

	e Proposals						Q, Search		
Keywords Pr	roposal Progress	RFx Statu	us Id × Open for Bidd	ding × 🛛	← Q Search Re	eset			
Filters RFx Status : On Hold 🗙 C	open for Bidding 🗶								
Proposal Progress	Sourcing Project 👙	SOW# 👳	Round Name	RFx Status	Remaining Time 🔅	Begin 0	End 👳	My Bid	Foru
• O Awaiting Acknowledgment	BPM000276	1	DK Test #2 - 0326	On Hold (1)	Bid due date has passed	5/13/2021 4:53:56 PM	5/13/2021 5:30:00 PM	0.00 USD	42
	PPM000227	2	Initial Post	Open for Bidding	13h 01min 00s	5/17/2021 10:56:29 AM	5/18/2021 12:00:00 AM	0.00 USD	:82
• OO Awaiting Acknowledgment	BF141000327								
Awaiting Acknowledgment OOO Submitted Proposal	BPM000327	1	Test GLP 7	Open for Bidding	Bid due date has passed	3/10/2021 9:25:28 AM	3/27/2021 1:00:00 AM	0.00	:82
Awaiting Acknowledgment O Submitted Proposal O In Progress	BPM000204 BPM000233	1	Test GLP 7 Test	Open for Bidding Open for Bidding	Bid due date has passed Bid due date has passed	3/10/2021 9:25:28 AM 3/9/2021 10:29:01 PM	3/27/2021 1:00:00 AM 3/16/2021 12:00:00 AM	0.00 0.00 USD	142 142
Awaiting Acknowledgment Submitted Proposal O In Progress Awaiting Acknowledgment	BPM000204 BPM000203 BPM000206	1 1 1	Test GLP 7 Test Test TVH	Open for Bidding Open for Bidding On Hold ①	Bid due date has passed Bid due date has passed Bid due date has passed	3/10/2021 9:25:28 AM 3/9/2021 10:29:01 PM 3/4/2021 10:51:15 AM	3/27/2021 1:00:00 AM 3/16/2021 12:00:00 AM 3/5/2021 1:00:00 AM	0.00 0.00 USD 0.00 USD	42 42 42

Step 2: Acknowledge the RFx

i. You may be requested to acknowledge receipt of the Round by clicking **I acknowledge receipt of this RFx**

[RUI	TRS@PAVES	General Info. Solicitation Contracts Orders Invoicing
	< "D ☆	TRS000421_Dell Hardware Refresh_Initial Bidding Round (TRS000421) - SOW: 1 / Rou
i	« Overview	
	History Proposal Information	Remaining time : 0d 02h 12min 04s
•	Questionnaire My Team	Acknowledgement To answer to this RFx, please acknowledge receipt
		I acknowledge receipt of this RFx



✓ ③ ☆ SOW1 Expert Calls & Transcripts Library: Market Intelligence Platform and Tran... ✓ ○ ✓ Overview ✓ History Proposal Information Remaining time : 16d 02h 54min 05s - ▲ No proposal has been submitted Questionnaire Receipt acknowledged on 6/21/2023 12:05:43 PM (UTC-5) To answer to this RFx, please confirm that you intend to bid. ● WILL BID: our intent is to respond to this RFx. NO BID: we will not be able to respond to this RFx. Submit

Step 3: Complete the Proposal Information tab

- i. Click on the Proposal Information tab
- ii. Enter a Label and Description for the proposal/bid
 - Label field: For each Round, enter the TRS solicitation number, Round number, and your company name
 - Description field: This field is not mandatory but you may enter a brief description of your proposal

iii. Click Save

TRS@PAVES	General Info. Solicitation Contracts Orders Invoicing
く り ☆	TRS000421_Dell Hardware Refresh_Initial Bidding Round (TRS000421) - SOW: 1 / Rou
≪ i Overview ■ History	B Save
Proposal Information	Remaining time : 0d 02h 09min 57s - 🛕 Current proposal has not been submitted
 Questionnaire My Team 	Acknowledgement Submission acknowledged on 6/21/2023 at 12:49 PM
	General Information
	Label* Proposal # 1
	Description

ii. Select **WILL BID** and click **Submit**



Step 4: Complete My Team Section

- i. In the **My Team** tab, select a Supplier contact from the drop-down menu
- ii. If necessary, add more contacts by clicking Create a new contact

TRSOPAVES	General Info. Solicitation Contracts Orders Invoicing	🋕 😫 Admin S. 🖕 (TRS Test S	Supplier) 💭 🔹
く じ む	Initial Post (BPM000327) - SOW: 2 / Round : 1	Q. Search	
66	El Save Validate & Submit Proposal Cancel Proposal	≡ Other Actions -	
My Team Overview	Unable to answer some questions of this RFx? Get help from your colleagues!		
Questionnaire	Invite your colleagues and give them access to this RFx. You can choose from the contacts already identified on this portal, or easily create a new contact to invite a colleague.		
 Discussions History 	Note: All selected contacts can modify and submit your answer. They will only have access to this RFx. New contact creation may require your buyer approval for account creation Select Contact		
	Or Create a new contact		
	Image: Construction of the second		
	SUPPLIER Admin P adminsupplier@test.com		
	2 Result(s)		

- iii. Enter the information for the new Supplier contact
- iv. Click Save & Close

TRSOPAVES MODIFICIENT PRATE - SHOW	neral Info. Solicitation Contract Supplier Contact Managem	s Orders Invoicing nent		∩ ● Admin S. ⊖ □ ¥	(TRS Test Supplier)	3
く ¹ 9 ☆ 《		B Save	Save & Close Close			• •
Proposal Information	Identity			Login monation	^	
🏩 My Team	Title	First Name*	Last Name*			^
i Overview	* Email*	Position ①	Internal Identifier			
Questionnaire	List of languages					
 Discussions History 	English 🛛 🗸					
	Phone	Photo				
	Cell Phone	Add :	a picture			
	Fax				~	
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Step 5: Solicitation Overview

- i. The Overview tab includes the Round General Information, Round Documents, and Round Links sections
 - While completing the proposal or bid in the Questionnaire tab, you will see instructions asking you to review or complete a document. The documents that are referenced are found in the **Overview** tab, under the **Round Documents** section.
- ii. The Round Links can be used to navigate to the Questionnaire and Item tabs
 - View Questionnaire links to the Questionnaire tab and is where the Respondent's proposal or bid will be completed, if in the Initial Round (or where the list of questions is uploaded, if you are in the Question Round).
 - View Quotation Form (if available) links to the Item tab and is where the Price Form will be completed
 - **Note:** this link and corresponding Item tab may not be visible because it is not applicable for every TRS solicitation. Some solicitations will require the Respondent to complete a Price Form document instead of the Item tab.

	General Info. Solicitation Contrac	ts Orders Invoicing	<u>ې و</u>	Admin S. 🚬 (T	RS Test Supplier) 🖕	•	
< "D ☆	DK Test #2 - 0326 (BPM000	276) - SOW: 2 / Round : 1		Q Search			₽
« Proposal Information		El Save Validate & Submit Proposal Cancel Proposal	≣ Other A	ctions -			
🔹 My Team	Round General Information	Round Documents					
i Overview Image: Constraint of the second seco	Code BPM000276 Optional round BAFO / BARFO Round Name DK Test #2 - 0326 SOW# 2 Begin 5/17/2021 5:31:32 PM (UTC-4) End 5/17/2021 5:32:32 PM (UTC-4) Summary Acknowledgement 5/17/2021 5:32:10 PM (UTC-4) BAA	Title Type testing documents RFx Technical Documents (Approved) test document 1.pdf 1 Result(s) Round Links View Questionnaire View Quotation Form	Contact OBI Simon	Last Modification \Rightarrow	Creation Date	÷ PM	Valid



Step 6: Complete the Questionnaire tab (where the proposal or bid, list of questions, or response to any Round you are invited to participate in is uploaded)

- i. In the **Questionnaire** tab, provide answers to each question to complete your proposal or bid
- ii. To complete the questions, click **Access Questionnaire** or click directly on a particular section under **Overview**
- iii. If needed, view a list of all requested information by selecting **Download in excel format**
 - <u>DO NOT</u> enter any answers in the excel document. Use this only as a means to view the questions offline, if necessary.

< 9 公	DK Test #2 - 0326 (BPM00	0276) - SOW: 2 / Round : 1			
ec Proposal Information			B Save Validate &	& Submit Proposal	Cancel Proposal	≡ Other A
My Team Overview	Overview		Overview			
Questionnaire	1. General Information	0/6	Campaign DK Test #2 - 0326		Supplier TRS Test Supplier	
tem	2. Minimum Qualification	0/1	Business Unit 100 - Board of Trustees	Answered by Supplier Admin		
Discussions	3. Evaluation Criteria - Statement of Qualifications	0/4	Commodity			
listory	4. Evaluation Criteria - Past Performance	0/4	1 - Good			
	5. Evaluation Criteria - Key Personnel	0/3	Answer Questionnaire			
	6. Evaluation Criteria - Technical Approach	0/2	Access Questionnaire	Download in Exc Download in Exc	el 2007-2010 format (xlsx) el 97-2003 format (xls) Drag to add a file	
	7. Acknowledgements	0/21		o o circi o	ong to add a me	

iv. Answers will automatically save in the Questionnaire. This will be marked by a **green check mark** on the right side of the answer box.

TRS PAVES	General Info. Solicitation Contr	acts Orders Invoicing	🗘 😫 Admin S. ,	, (TRS Test Supplier) , 🕄 🔹
< 9 公	Initial Post (BPM000327) -	SOW: 2 / Round : 1	Q, Search	▶ ⊖
«		Save Validate & Submit Proposal Cancel Proposal	\equiv Other Actions +	
🛎 My Team ‡ Overview	Overview 1. General 4/6	1. General Information		, in the second s
Q uestionnaire	2. Minimum Qualification 0/1	Respondent's Signature and Information		
 Discussions History 	S. Evaluation Criteria 0/4 - Statement of Qualifications 4. Evaluation Criteria 0/4 Poetermenere	1a. What is the company's registered name?		
	- Past Performance 5. Evaluation Criteria 0/3 - Key Personnel 6. Evaluation Criteria 0/2 - Technical Approach	Answer training		
	7. Acknowledgement: 0 / 21	1b. what is the company's D/B/A name? (write N/A if not applicable) Answer training	×	



- v. **Please note**: Throughout the Questionnaire, Responses will be provided by either entering information into a text box, selecting a preset answer by radio button or drop-down menu, selecting a date from a date-picker, uploading an attachment, or a combination of these.
 - Attachments may be submitted in Word (.docx), PDF, or Excel (.xlsx) formats
 - Word docs in .doc extension <u>are not allowed</u> (convert to a .docx document to upload)
 - Excel docs in .xls extension <u>are not allowed</u> (convert to a .xlsx document to upload)

TRS PAVES	General Info. Solicitation Contr	acts Orders Invoicing	🗘 😫 Admin S.	(TRS Test Supplier)	•
< "D ☆	Initial Post (BPM000327) -	SOW: 2 / Round : 1	Q, Search		•
 Proposal Information My Team Overview Discussions History 	2. Minimum Qualification 373 3. Evaluation Criteria Qualifications 0/4 4. Evaluation Criteria Past Performance 0/4 5. Evaluation Criteria - Key Personnel 0/3 6. Evaluation Criteria - Technical Approach 0/2 7. Acknowledgements 0/21	B Save Validate & Submit Proposal Cancel Proposal Validation of meeting the minimum qualification 2a. To be considered for this solicitation, the Respondent must meet the follo qualifications. If the Respondent does not meet all minimum qualifications, the will be disqualified: 1. Xxxx 2. xxxx In the attachment, Respondent must provide proof that your company meets qualifications. No Yes Attachment* @ Click or Drag to add a file @ Dummy Doc.docx 	E Other Actions •		



Step 7a: Pricing – Item tab (if no Item tab exists or the Item tab is empty, follow instructions for Step 7b below)

- i. If the Pricing section instructions in the Questionnaire ask you to complete the Item tab, click on the Item tab
- ii. Enter a Unit Price and a Delivery date for each item
 - To view all line items, select **Download in Excel**
 - <u>DO NOT</u> enter any prices into the excel document. Use this only as a means to view the line items offline, if necessary.
- iv. Click the **pencil icon** to review the individual line item details
- v. If necessary, click the **plus icon** to add an additional line item
- vi. Click Save

iii.

TRS PAVES	General Info. Solicitation	ontracts Orders Invoicing	2	4	😫 Admin S. 🖕 (TR	S Test Supplier) 🗸 🛞 🔹
く う ☆	DK Test #2 - 0326 (BPN	1000276) - SOW: 2 / Round : 1	L		Q Search	►⊖
 ۲۰۰۰ Proposal Information ۲۰۰۰ Proposal Information ۲۰۰۰ Proposal My Team ۲۰۰۰ Openviews 	회 Download in Excel 2007 회 Download in Excel 97-20	Drop here your quotati 2010 format (xlsx) 33 format (xls)	date & Submit Proposal Canc on form (in Excel format) ag to add a file	el Proposal 🛛 🗮 Othe	r Actions +	
Questionnaire Item	Currency USD O ~	Total Total per currency USD 3,000.00				
 Discussions History 	Ke Unanswered Items	Q Sea	rch Reset			
	Response Code e Type 1 Requ	 ⇒ Label ⇒ Qty ⊕ U red Item Seva Service 15.0000 est 	OM (c) Order (c) Deliv. date (c)	Unit price 200.00	 Amount Deliv. date 3,000.00 5/26/ 	2021
	1 Result(s)					۰



Step 7b: Pricing – Upload Price Form document

- i. If the Pricing section instructions in the Questionnaire ask you to complete a separate Price Form document and upload it to the Pricing section, you will not see an Item tab as described in Step 7a above (or the Item tab will be empty).
- ii. To find the Price Form, go to the **Overview** tab > **Round Documents** section. The Price Form will either be found within the Solicitation document or as a separate document titled Price Form.

	TRS@PAVES	General Info. Solicitation Contract	s Orders Invoicing		
E	 ✓ ✓ ✓ ✓ ✓ ✓ 	Company Profile Sub-Tier Network	- SOW: 1 /	/ Round : 1 a Save Create a new proposal ≡ Other	
	History	Round General Information	Round Documents		
# 0	My Team Questionnaire	Code TRS000368 Optional round	Title \$	Type 🔶 Att.	
i	Overview	Initial Solicitation Round Name	TRS000368_Addendum 2_Final	RFx Technical Documents (Approved)	TRS000368_Addendum_2_Final.pdf
		TRS000368_Training Services_Initial Round SOW# 1 Begin 7/15/2022 4:08:16 PM (UTC-5) End 8/17/2022 3:00:00 PM (UTC-5) Summary Training Services - Request for Proposals - TRS000368. For this round, please review the attached solicitation documents provided and submit proposals by August 17, 2022, 3:00 p.m., CT.	TRS000368_Addendum_1_Final	RFx Technical Documents (Approved)	TRS000368_Addendum_1_Final.pdf
			TRS000368_Creating an HSP_Pre-Proposal Conference	RFx Technical Documents (Approved)	TRS000368_Creating an HSP_Pre-Proposal Conference.pdf
			TRS000368_PAVES Instructions_Pre-Proposal Conference	RFx Technical Documents (Approved)	TRS000368_PAVES Instructions_Pre-Proposal Conference.pdf
			RFP_TRS000368_Training Services_Allowable Travel Expense	RFx Technical Documents (Approved)	TRS000368_Allowable Travel Expense.pdf
		Acknowledgement 8/1/2022 8:59:27 AM (UTC-5) BAA	RFP_TRS000368_Training Services_Price Form	RFx Technical Documents (Approved)	TRS000368_Price Form.pdf
		 No Yes 	RFP_TRS000368_Training Services	RFx Technical Documents (Approved)	TRS000368_Training Services Solicitation_Final.pdf

Step 8: Submitting a Proposal, Bid, Questions, or Response to any Round

i. To submit a proposal, bid, a list of questions, or a response for any additional Round you are invited to participate in, click **Validate & Submit**

	TRSOPAVES	General Info. Solicitation Cont	tracts Orders Invoicing						
	く り ☆	TRS000406_General Questionnaire applicable for all Scopes of Work: Market Intell							
i	« Overview History		Save Download all contents of this RFx Validate & Submit Cancel						
8	Proposal Information	Remaining time : 16d 03h 18min 07s - 🛕 No proposal has been submitted							
	Questionnaire								
*	My Team	Overview	Overview						

ii. A message will open asking you to confirm submission. Click **Submit** to submit your Response to TRS. Click **Cancel** to make any additional edits before submitting to TRS.



Do you really want to submit? Once an offer is submitted, it cannot be modified. You will only be able to create a new one. • 1 / 1 questions have been filled. • 1 document(s) have been attached to the proposal. (Questionnaires) • Total number of attached documents: 1 Cancel Submit

Step 9: Review Solicitation History

- i. The **History** tab provides a snapshot of all responses that have been submitted, canceled, replaced, or in progress.
- ii. This tab includes the **Status** of each Round of the solicitation you are participating in, including the Question Round and any additional Round for a given solicitation that you are invited to participate in.
 - Once a response is submitted to TRS, the submission date and time will show under the **Submitted** column.
- iii. To view the status of each Round you've confirmed you will participate in for a given solicitation, select each Round from the drop-down list under **Requests** and click **Search**.
 - Please note: to see multiple options from the drop-down list, the solicitation Rounds must be connected to the same TRS solicitation number (same Sourcing Project) and you must have confirmed participation in those Rounds.
- iv. From this tab, you can navigate to another Round within the same solicitation. Click the hyperlink under the Proposal column to open another Round and provide answers to the Questionnaire and submit your response for that Round. If you open another Round from the History tab, click Close to go back to the Round you were in previously.
- v. This tab is for informational purposes only. No action is required.

() 公	TRS000368_Training Services_Initial Round (BPM000368) - SOW: 1 / Round : 1
Proposal Information	Create a new proposal E Other Actions -
 History My Team 	No document type defined for this object Bid Submitted on 8/12/2022 2:02:10 PM
Questionnairei Overview	Remaining time : 4d 21h 50min 10s
	Status Cancelled × In progress × Submitted × 🛛 - Q. Search Reset
	Requests TRS000368_Training Services_Initial Round 1 × • • • •
	Requests Proposal Proposal Proposal Progress Questionnaire Progress Submitted (UTC-5) Total Acknowledged
	TRS000368_Training Services_Initial Round - 1 Proposal # 1 Submitted 0% 100% 8/12/2022 2:02:10 PM
	1 Result(s)



Additional information: Viewing all Rounds for all Solicitations in which you will participate

- i. Click the **Solicitation** tab at the top
- ii. Click Manage Proposals
- iii. You will see a list of all TRS Solicitation Rounds that either: 1) you were sent an automatic PAVES-generated email notification for, or 2) you have opened and selected that you will participate in

<	5	Manage	Pr Manage P	roposals			
		Ű	Show pub	lic request	for prop	posals	
Key	ywords	Pro	posal Progress		RFx S	Status	
				-	One	en for Bid	dding X On Hold X 8 • 9 Search Reset
Filt	ters RFx Status : Op	en for Bidding	× On Hold	×			
Filt	ters RFx Status : Op Proposal Progress	en for Bidding	× On Hold	×	ow#	÷ Ro	ound Name
Filt	ters RFx Status : Op Proposal Progress	en for Bidding	× On Hold arcing Project 6000406	* \$	ow#	Ro TR	ound Name RS000406_RFP_Market Intelligence Platform & Transcript Library_Question Round ①
Filt	ters RFx Status : Op Proposal Progress O In Progress	en for Bidding	× On Hold rrcing Project 6000406 6000406	* \$	ow#	Ro TF SC	ound Name R5000406_RFP_Market Intelligence Platform & Transcript Library_Question Round OW1 Expert Calls & Transcripts Library: Market Intelligence Platform and Transcript Library

iv. If a solicitation round that you participated in is not visible, clear the **RFx Status filters** by clicking the **x** next to the filter(s) and clicking **Search**

< "D ☆ N	Manage Proposals		
Keywords	Proposal Progress	RFx Status Open for Bidding × On Hold × C	Q Search Reset
Filters RFx Status : Open for	or Bidding X On Hold X		