

Attending a Meeting



**TRS / ERS
Emerging Manager
Conference**

January 26, 2021

Allocators

Internet Explorer does not work properly

Chrome and Microsoft Edge have been tested and work well

Attending a Meeting – Allocators

Click on the meeting you want to attend

The screenshot displays a virtual conference environment. At the top, a blue navigation bar contains the TRS logo and several menu items: Search an Attendee, Lobby, Exhibit Hall, Video Vault, Resources, Swag Bag, Auditorium, Information Desk, and Breakout Rooms. A user profile dropdown in the top right corner shows 'Private Equity - Sophisticated Investor'. A 'CHAT BOOKINGS' sidebar is open on the right, listing several chat sessions with their status and scheduled times.

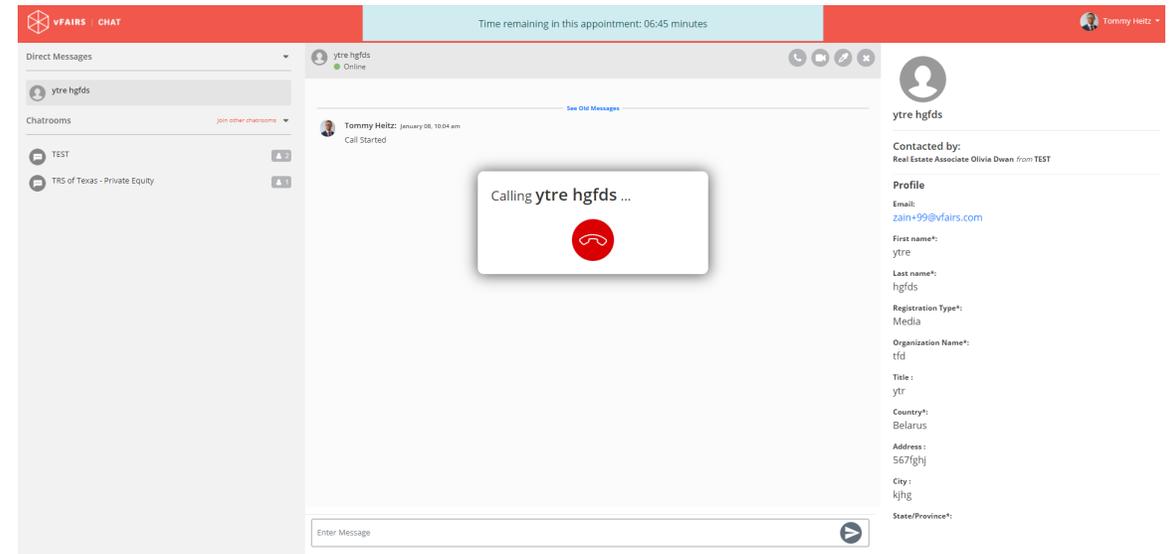
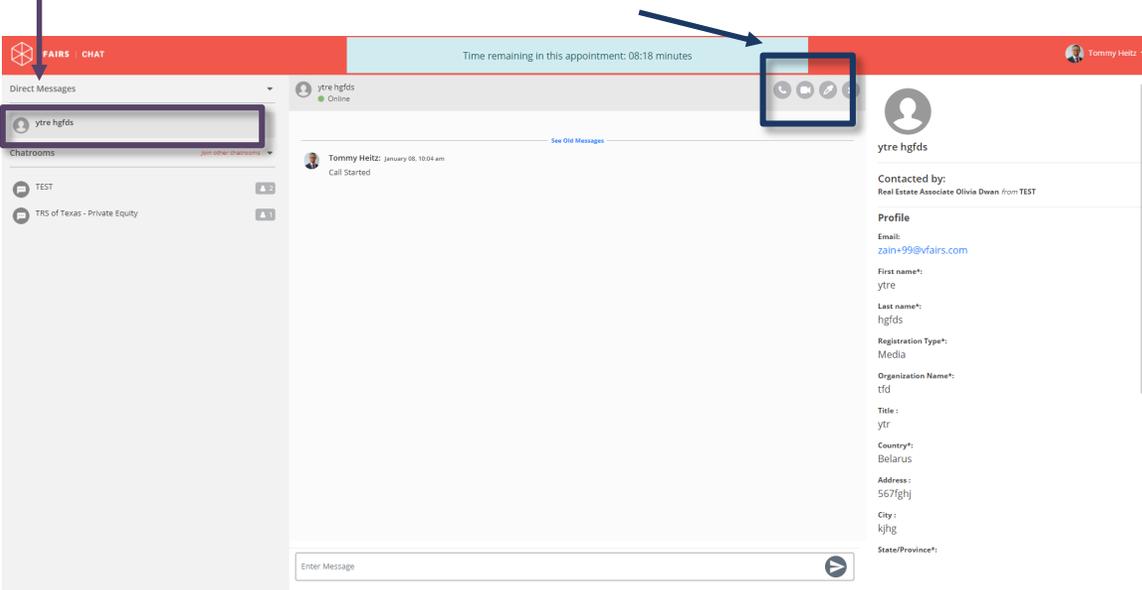
Attendee	Status	Time
Tommy Heitz	(accepted)	Jan 26, 2021 13:00 CST
ytre hgfrds	(accepted)	Jan 26, 2021 13:15 CST
Lisa Peavy	(accepted)	Jan 26, 2021 13:30 CST
Test Lisa Peavy	(accepted)	Jan 26, 2021 13:45 CST

Below the navigation bar, the virtual lobby is divided into three main sections: 'Keynote Speaker' featuring Gen. Colin Powell at 12pm CT, 'Allocator Hall' with logos for GCM GROSVENOR, TRS, ERS, and RockCreek, and 'Breakout Rooms' including 'On-demand Content' (OPEN NOW) and an 'Agenda' board. A 'Help Desk' is visible on the left. The URL at the bottom is <https://2021-emconference.vfairs.com/en/chat?uid:11451101>.

Attending a Meeting – Allocators

1. Check to see if attendee is online
2. Click to initiate voice call or video call

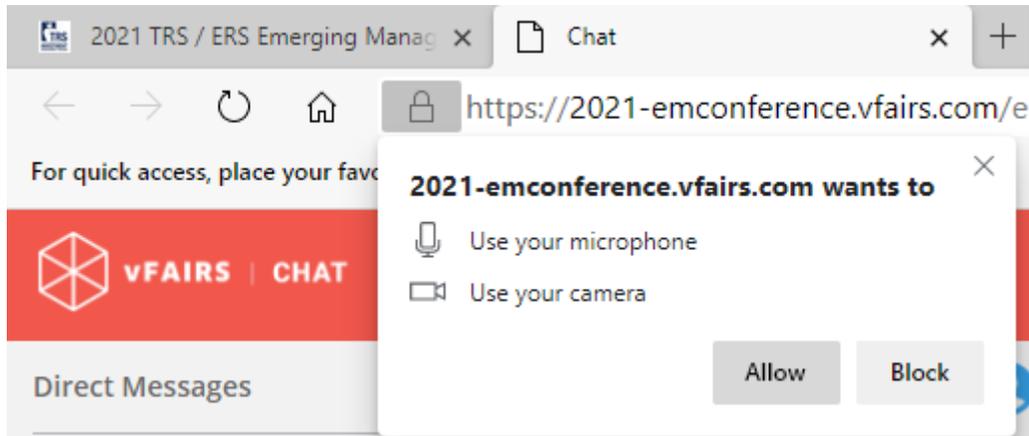
3. Calling...



- Attendee must be on the chat window to receive the call.
- If the attendee is browsing other areas of the conference, the call may not be received.
- If attendee does not answer within 20 seconds, hang up and call again.

Attending a Meeting – Allocators

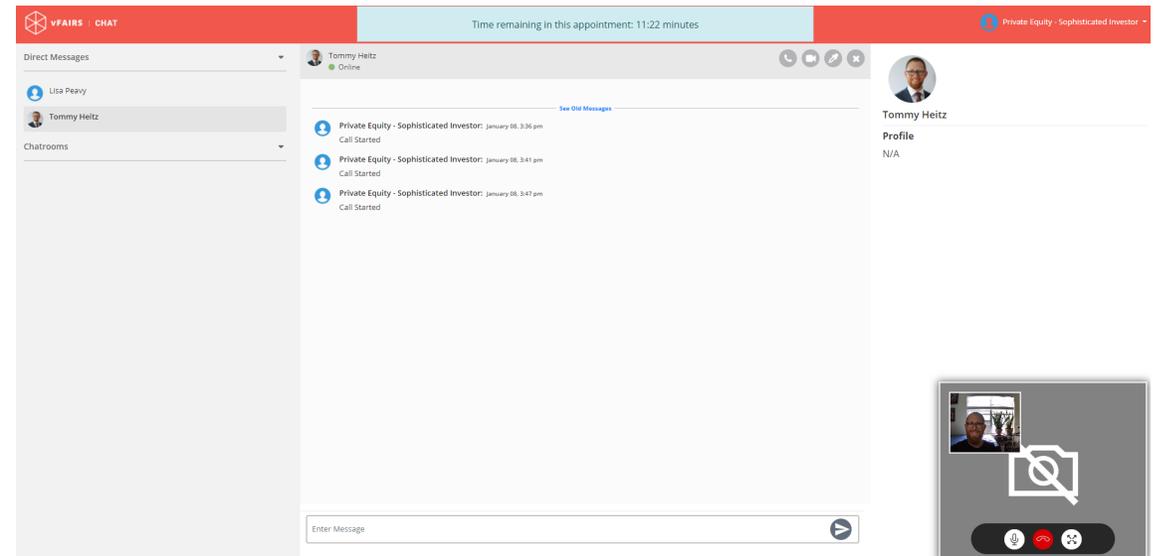
Allow web browser to use camera



If you have more than one camera, you may need to go into settings to change default setting.

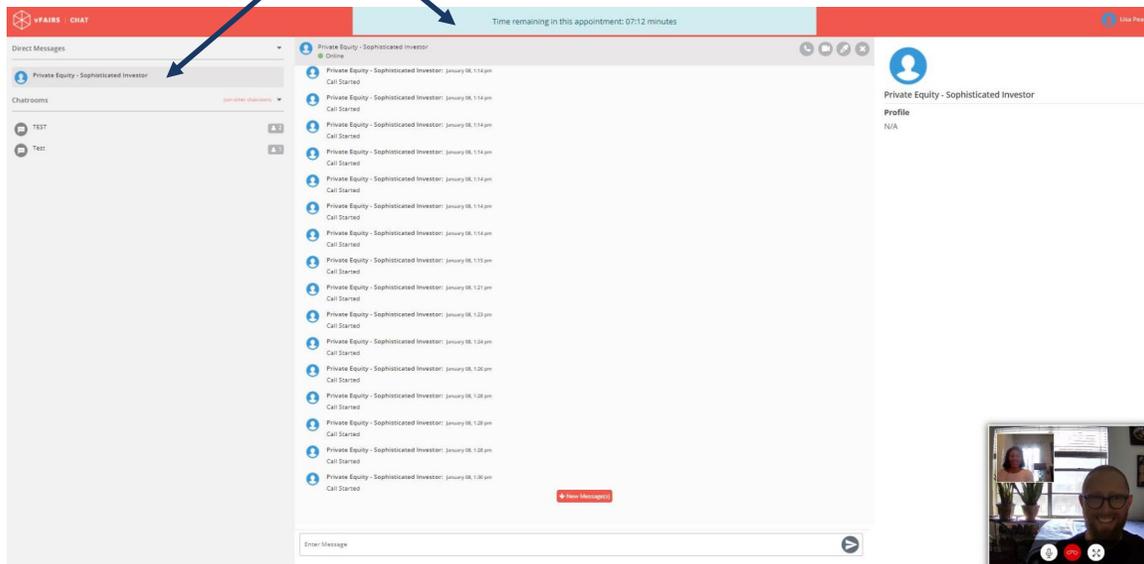
Wait for attendee.

If attendee doesn't answer, hang up and call back in a few seconds.

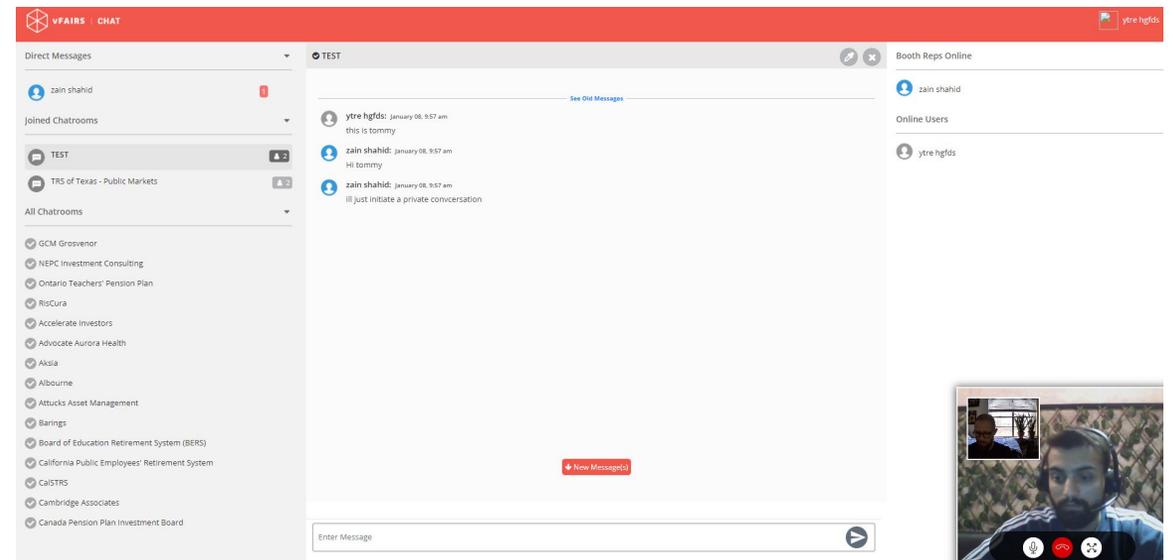


Attending a Meeting – Allocators

Click Booth rep name to see remaining time



1. At designated time, complete call
2. Check scheduling widget for next appointment
3. Repeat the process



Attendees

Internet Explorer does not work properly

Chrome and Microsoft Edge have been tested and work well

Attending a Meeting – Attendee

Click on the meeting you want to attend

The screenshot displays the TRS Investment Management Division website interface. At the top, a blue navigation bar contains the TRS logo and a search bar. Below the navigation bar is a virtual lobby with a large wooden wall and a glass window. The lobby is divided into three main sections: 'Keynote Speaker' on the left, 'Allocator Hall' in the center, and 'Breakout Rooms' on the right. The 'Keynote Speaker' section features a sign for 'Gen. Colin Powell' at '12pm CT'. The 'Allocator Hall' section has a large sign for 'ERS' with a Texas map logo. The 'Breakout Rooms' section has a sign for 'On-demand Content' and 'OPEN NOW'. A 'Help Desk' sign is visible on the left. In the background, there are logos for 'GCM GROSVENOR', 'TRS INVESTMENT MANAGEMENT DIVISION', and 'RockCreek'. A 'CHAT BOOKINGS' window is open on the right side of the screen, showing a chat booking for 'Private Equity - Sophisticated Investor' on 'Jan 26, 2021 14:15 CST'. The chat booking window includes instructions for how to chat with the user.

Search an Attendee Lobby Exhibit Hall Video Vault Resources Swag Bag Auditorium Information Desk Breakout Rooms

Tommy Heltz

CHAT BOOKINGS

Private Equity - Sophisticated Investor (accepted) Jan 26, 2021 14:15 CST

To chat with user at the scheduled time, please follow these steps:

- Click on 'Exhibit Hall' from the top menu
- Locate the company booth and click on it.
- Click on 'Chat' button just below the booth image
- Once the chat window opens up, look up the user's name from the list on the right hand side.
- Click on the User's name and select 'Invite for Further Discussion'

Keynote Speaker
Gen. Colin Powell
12pm CT

Allocator Hall

Breakout Rooms
On-demand Content
OPEN NOW

Help Desk

GCM GROSVENOR

TRS INVESTMENT MANAGEMENT DIVISION

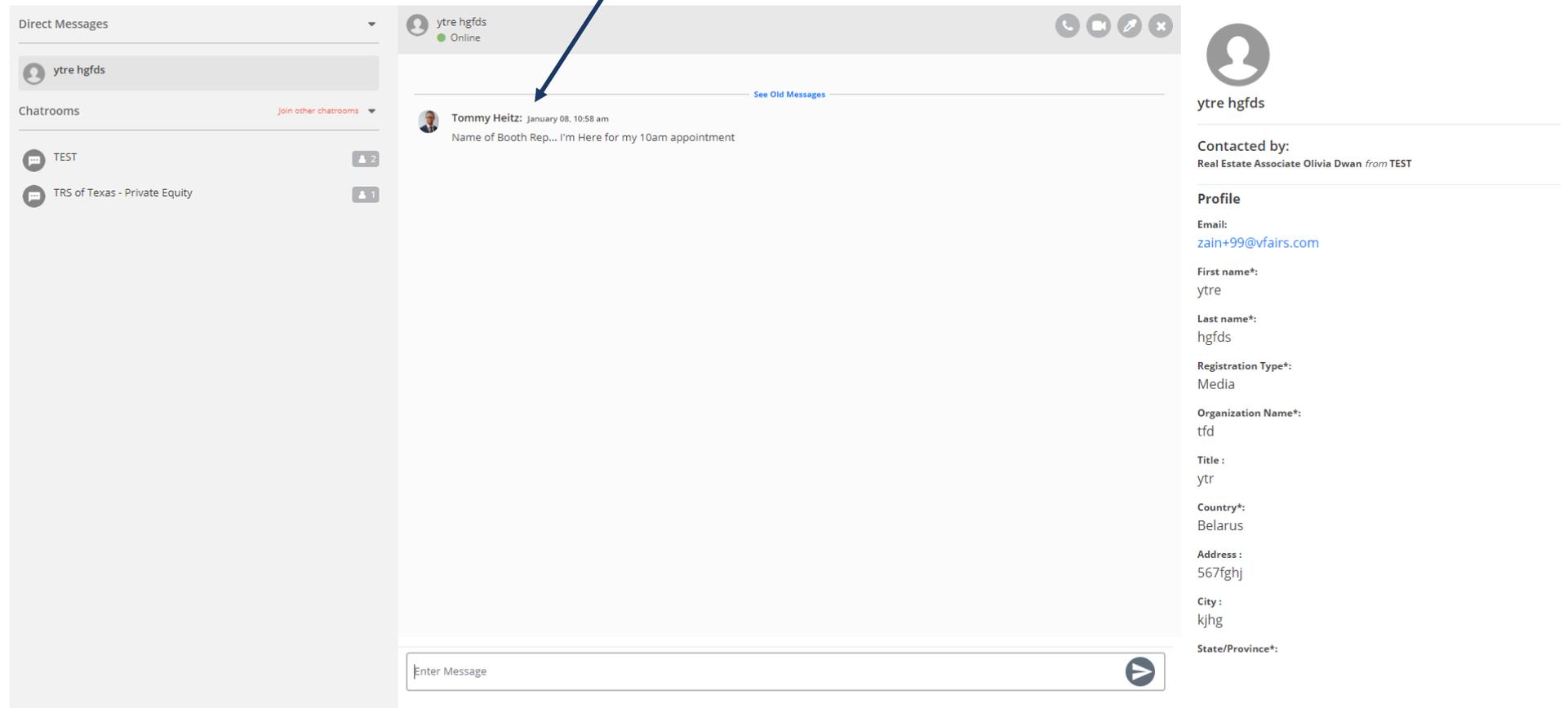
ERS

RockCreek

Agenda

Attending a Meeting – Attendee

Inform the booth rep that you've arrived and are ready to for your meeting
The Booth rep will initiate the



The screenshot displays a messaging application interface. On the left, there is a sidebar with 'Direct Messages' and 'Chatrooms'. The 'Direct Messages' section shows a message from 'ytre hgfds'. The 'Chatrooms' section lists 'TEST' (2 participants) and 'TRS of Texas - Private Equity' (1 participant). The main chat area shows a message from 'Tommy Heitz' dated 'January 08, 10:58 am' with the text 'Name of Booth Rep... I'm Here for my 10am appointment'. A blue arrow points from the text above to the message. The right side of the interface shows the profile of 'ytre hgfds', including contact information and a profile section with fields for Email, First name, Last name, Registration Type, Organization Name, Title, Country, Address, City, and State/Province.

Direct Messages

Chatrooms [Join other chatrooms](#)

TEST 2

TRS of Texas - Private Equity 1

ytre hgfds Online

Tommy Heitz: January 08, 10:58 am
Name of Booth Rep... I'm Here for my 10am appointment

See Old Messages

Enter Message

Profile

Contacted by:
Real Estate Associate Olivia Dwan from TEST

Email:
zain+99@vfairs.com

First name*:
ytre

Last name*:
hgfds

Registration Type*:
Media

Organization Name*:
tfd

Title :
ytr

Country*:
Belarus

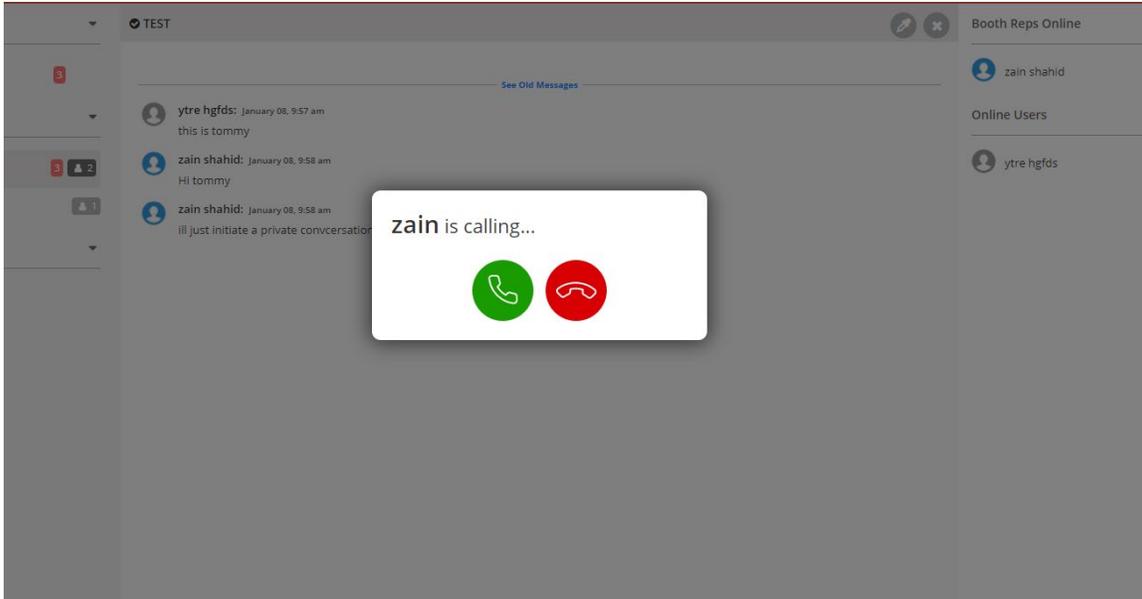
Address :
567fghj

City :
kjhg

State/Province*:

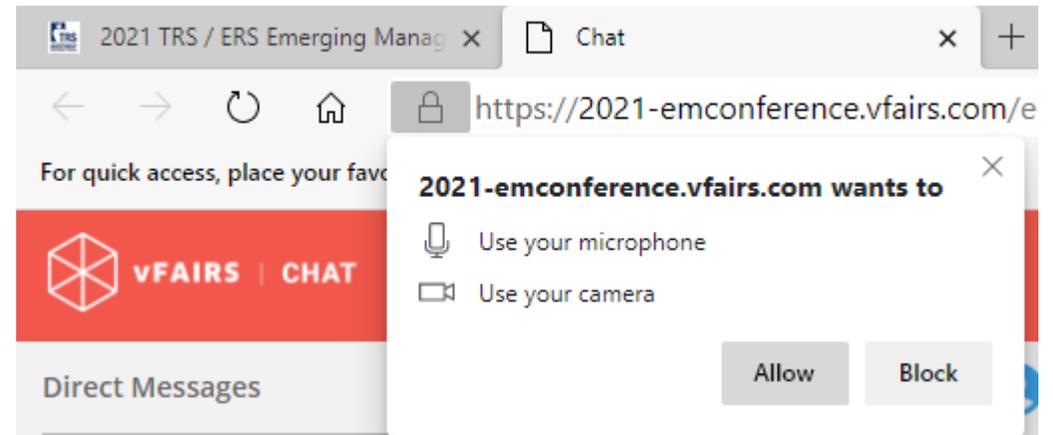
Attending a Meeting – Attendee

1. The booth rep will initiate the call



Keep calls limited to 10 minutes.

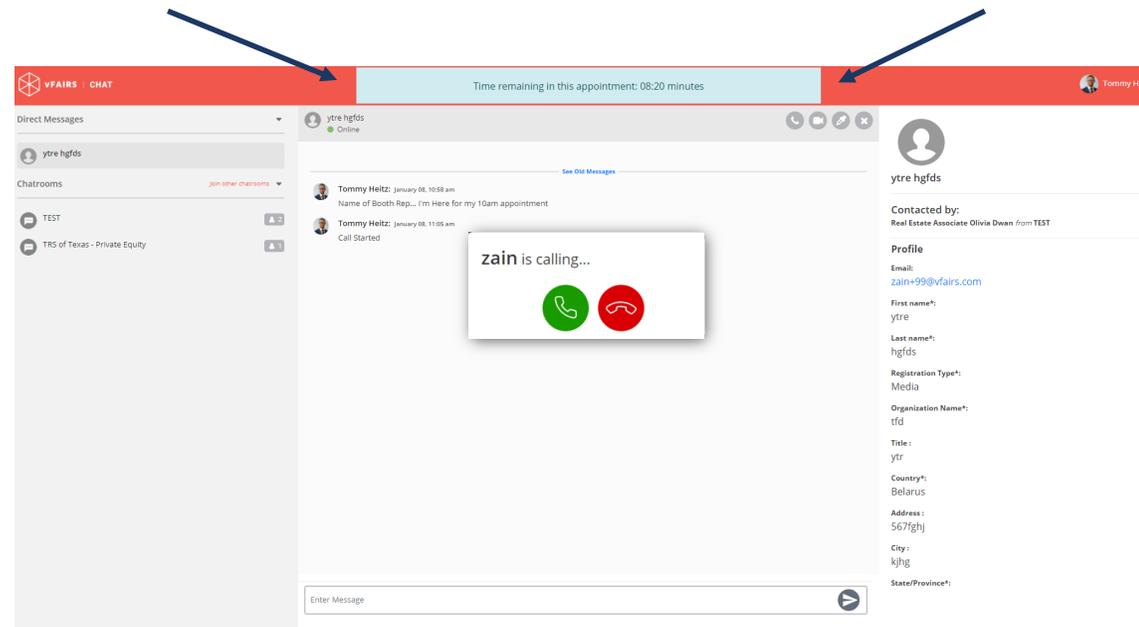
2. Allow web browser to use camera



If you have more than one camera, you may need to go into settings to change default

Attending a Meeting – Attendee

Please be mindful of the remaining time.
The booth reps are taking back-to-back calls.



FAQ

- You must be on the chat window to receive the call.
- If you are browsing other areas of the conference or are on other browser tabs, the call will not be received.
- Please wait patiently. The booth representative may be running late or taking notes from the previous call.

Attending a Meeting – Attendee

When the conversation is complete, hang-up and close the chat window.
If you have another call, click on the appropriate booth and repeat the process

The screenshot displays a web-based chat interface. At the top, a red header contains the 'VFAIRS | CHAT' logo and a user profile for 'ytre hgfd'. The main area is divided into three sections: a left sidebar, a central chat window, and a right sidebar. The left sidebar lists 'Direct Messages' (including 'zain shahid' and 'Tommy Heitz'), 'Joined Chatrooms' (including 'TEST' and 'TRS of Texas - Public Markets'), and 'All Chatrooms' (listing various organizations like 'GCM Grosvenor', 'NEPC Investment Consulting', etc.). The central chat window shows a message from 'Tommy Heitz' dated 'January 08, 11:04 am' with the text 'Call Started'. Below the message is a 'New Message(s)' notification and an 'Enter Message' input field. The right sidebar shows 'Booth Reps Online' (listing 'Tommy Heitz') and 'Online Users' (listing 'ytre hgfd'). In the bottom right corner, a video call window is visible, showing a small video feed of a man and a large white 'X' icon over the video, indicating the call has been ended.