

Attendee Guide



**TRS / ERS
Emerging Manager
Conference**

January 26, 2021



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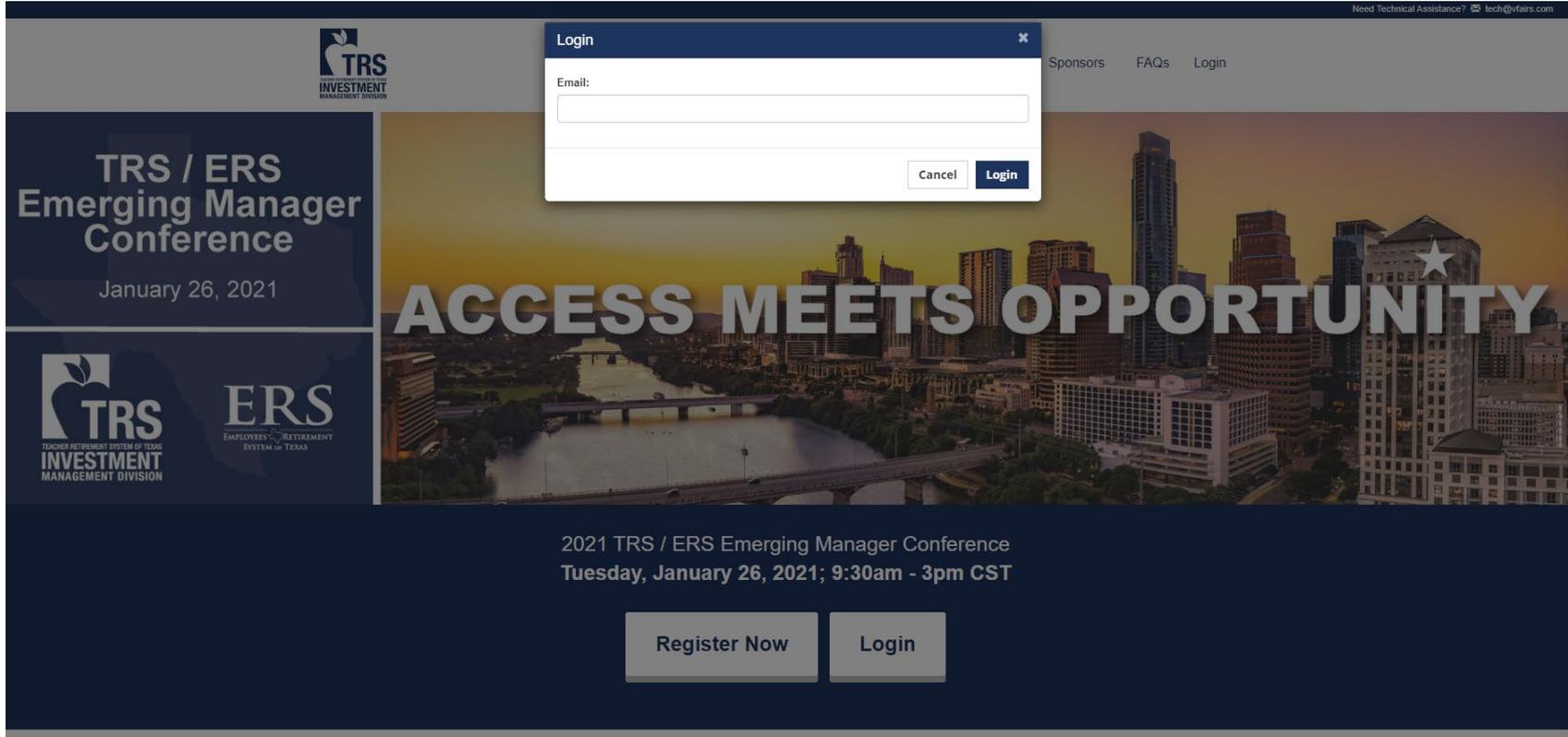
Pg. 17: How to schedule Meetings – Attendees

Schedule Meetings

Internet Explorer does not work properly
Use Chrome and Microsoft Edge which have been tested
and work well

How to Schedule Meetings with Booth Reps

Login with your email address here: <https://2021-emconference.vfairs.com/>



The screenshot displays the website for the TRS / ERS Emerging Manager Conference. A modal window titled "Login" is open, featuring an "Email:" input field, a "Cancel" button, and a "Login" button. The background of the website shows a cityscape with the text "ACCESS MEETS OPPORTUNITY" overlaid. Navigation links for "Sponsors", "FAQs", and "Login" are visible in the top right. The TRS logo is in the top left. The main content area includes the conference title "TRS / ERS Emerging Manager Conference" and the date "January 26, 2021". At the bottom, there are "Register Now" and "Login" buttons. The event details at the bottom center state: "2021 TRS / ERS Emerging Manager Conference Tuesday, January 26, 2021; 9:30am - 3pm CST".

Only book meetings that you intend to take

For assistance, please email EMConference@TRS.Texas.gov
Due to the large number of attendees, response may be delayed

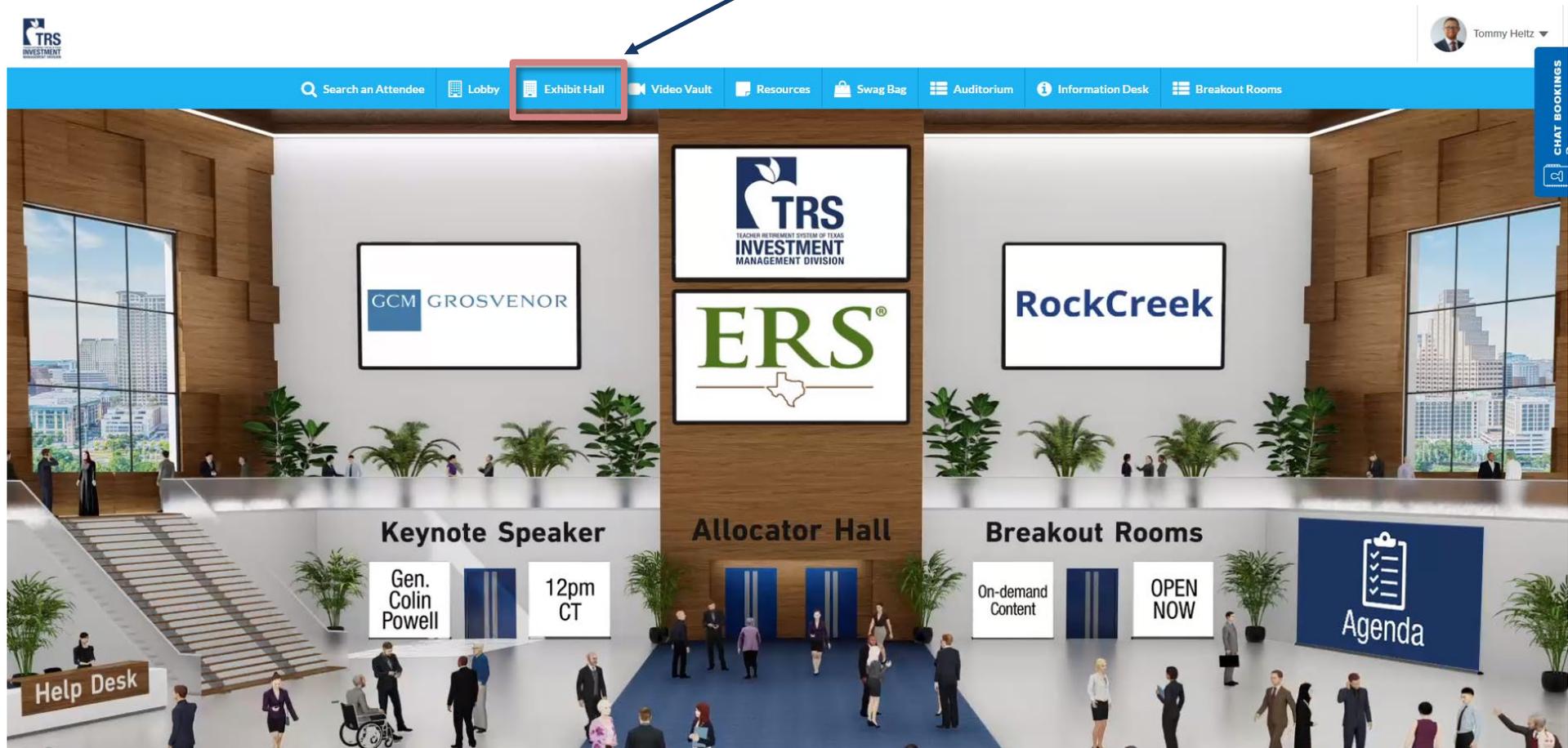
How to Schedule Meetings with Booth Reps

Click to enter



How to Schedule Meetings with Booth Reps

Click to enter Allocator Hall



How to Schedule Meetings with Booth Reps

Scroll down and click on desired booth

The screenshot displays the TRS Investment Management Division website interface. At the top, there is a navigation bar with the TRS logo and a user profile for Tommy Heltz. Below the navigation bar is a virtual exhibit hall with several booths. Each booth features a large image of a city skyline and a smaller image of a building. The booths are labeled with various investment categories: Hedge Funds, Long Only, Real Estate, Energy, Natural Resources, Infrastructure, and Private Equity. A red arrow points from the text 'Scroll down and click on desired booth' to the 'TEST' button in the Exhibitors Index.

Exhibitors Index

State Universities Retirement System
Teachers' Retirement System of the State of Illinois
TEST
Test Both
The Church Pension Fund

How It Works

1. Scroll the exhibitor booths above from left to right, or top to bottom in the Exhibitor's Index to the left.
2. Click on the pictures to learn more about each exhibitor.
3. Click "Chat" to join a group discussion and click on a user name for individual chat or to schedule a video meeting.

How to Schedule Meetings with Booth Reps

Click to reserve time

← Back to Floor

2021 TRS/ ERS
Emerging Manager Conference

Book an manager meeting with us

Company's logo or name

Click Here to Learn More

Previous

Olivia Dwan's Zoom Meeting Room

Kirk Sims' Zoom Meeting Room

Chat: Reserve a Chat Slot

Next

CHAT BOOKINGS

TRS INVESTMENT MANAGEMENT

Search an Attendee

Lobby

Exhibit Hall

Video Vault

Resources

Swag Bag

Auditorium

Information Desk

Breakout Rooms

Tommy Heltz

DESCRIPTION

TEST

Hello this is a test booth

How to Schedule Meetings with Booth Reps

1. Scroll up-down to choose booth representative
2. Scroll left-right to choose time

Reserve a Chat Slot

26th

	13:30	13:45	14:00	14:15	14:30	14:45
Real Estate Associate Olivia Dwan	-	-	-	-	-	-
ZAINQASMI TEST	-	-	AVAILABLE	AVAILABLE	AVAILABLE	AVAILABLE
Rauf vFairs	AVAILABLE	AVAILABLE	AVAILABLE	AVAILABLE	AVAILABLE	AVAILABLE
Private Equity - Sophisticated Investor	RESERVED	RESERVED	AVAILABLE	AVAILABLE	AVAILABLE	AVAILABLE

Learn More

Olivia Dwan's Zoom Meeting Room

DESCRIPTION

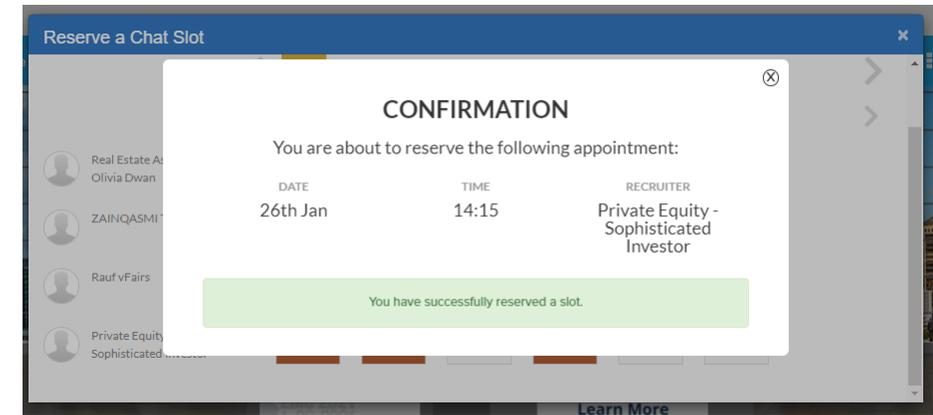
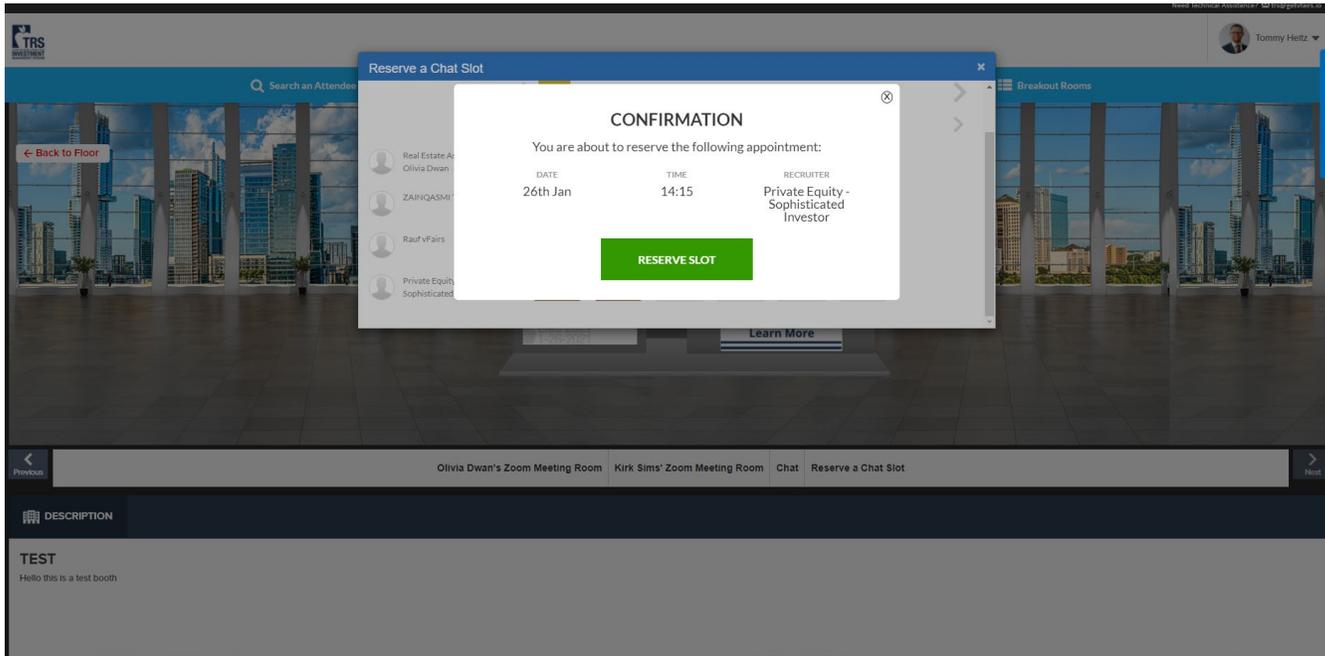
TEST

Hello this is a test booth

https://2021-emconference.vfairs.com/en/hall#slots-time-carousel

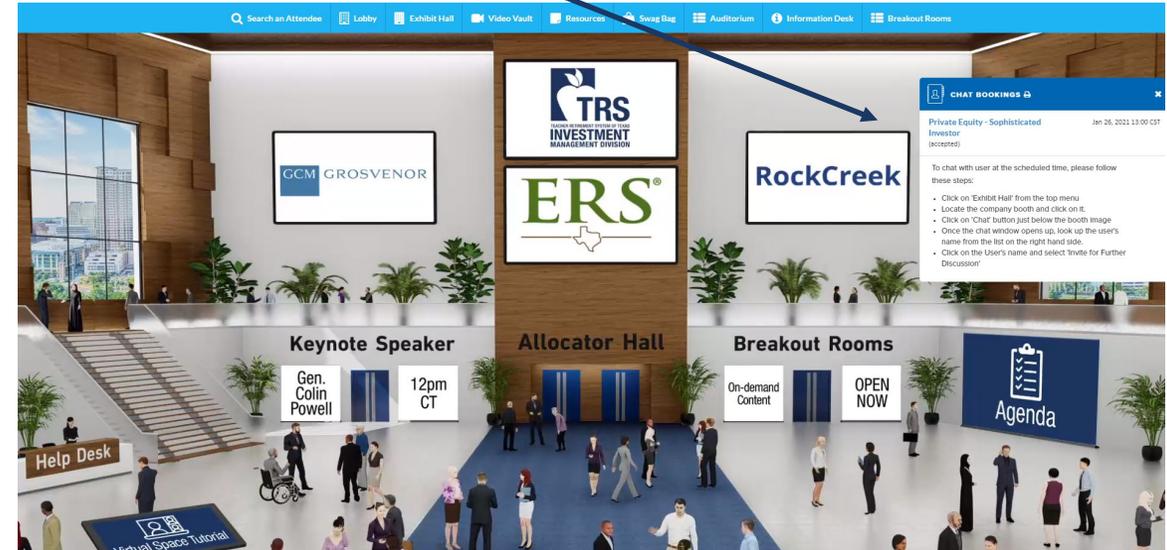
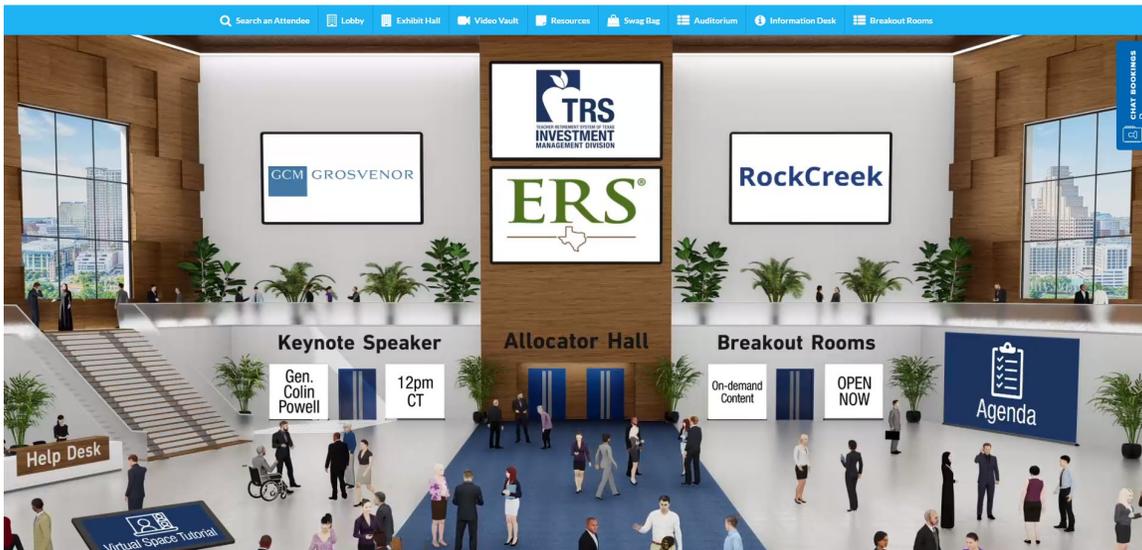
How to Schedule Meetings with Booth Reps

1. Confirmation date, time, and the booth representative's name
2. Click "Reserve Slot"
3. An email will be sent to you and to the booth representative



How to Schedule Meetings with Booth Reps

Click to view upcoming meetings



Attending a Meeting – Allocators

Internet Explorer does not work properly
Use Chrome and Microsoft Edge which have been tested
and work well

Attending a Meeting – Booth Rep

Click on the meeting you want to attend

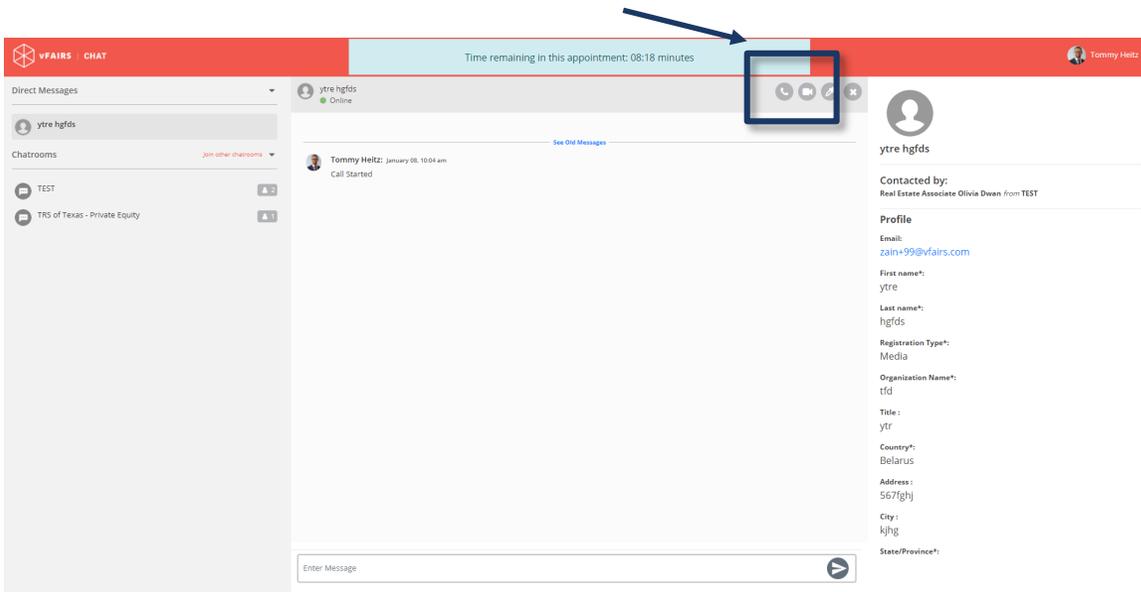
The screenshot displays a virtual conference environment. At the top, a navigation bar includes options like 'Search an Attendee', 'Lobby', 'Exhibit Hall', 'Video Vault', 'Resources', 'Swag Bag', 'Auditorium', 'Information Desk', and 'Breakout Rooms'. The main area is a virtual lobby with several booths and meeting areas. A 'CHAT BOOKINGS' sidebar is open on the right, listing chat sessions with names like Tommy Heitz, ytre hgfrds, Lisa Peavy, and Test Lisa Peavy, along with their scheduled times. A blue arrow points from the text 'Click on the meeting you want to attend' to the 'CHAT BOOKINGS' sidebar.

Name	Time
Tommy Heitz (accepted)	Jan 26, 2021 13:00 CST
ytre hgfrds (accepted)	Jan 26, 2021 13:15 CST
Lisa Peavy (accepted)	Jan 26, 2021 13:30 CST
Test Lisa Peavy (accepted)	Jan 26, 2021 13:45 CST

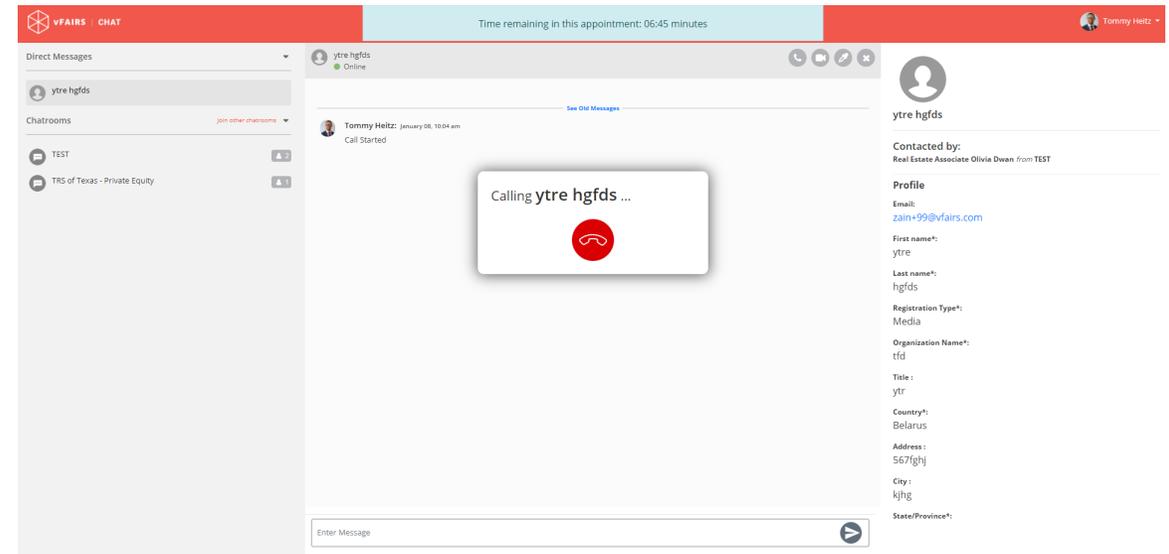
To chat with user at the scheduled time, please follow these steps:
Click on "Exhibit Hall" from the top menu.

Attending a Meeting – Booth Rep

1. Click to initiate voice call or video call



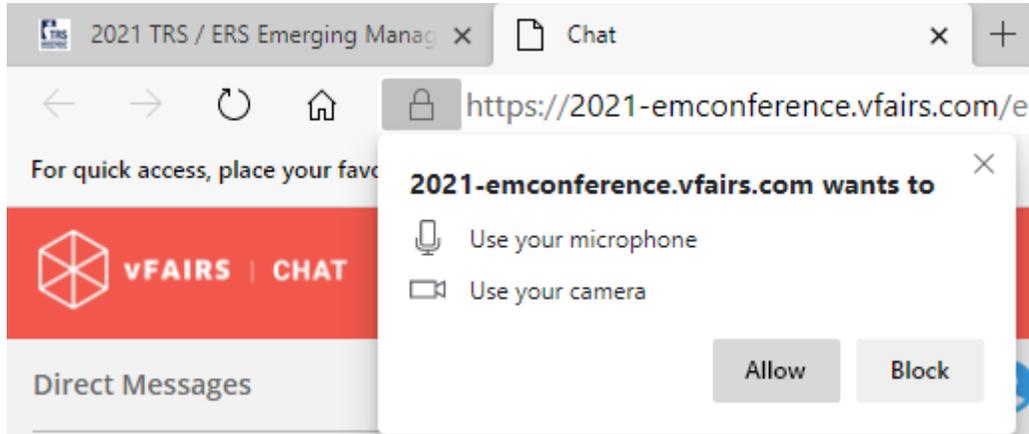
2. Calling...



- Attendee must be on the chat window to receive the call
- If the attendee is browsing other areas of the conference, the call may not be received
- If attendee does not answer within 20 seconds, hang up and call again

Attending a Meeting – Booth Rep

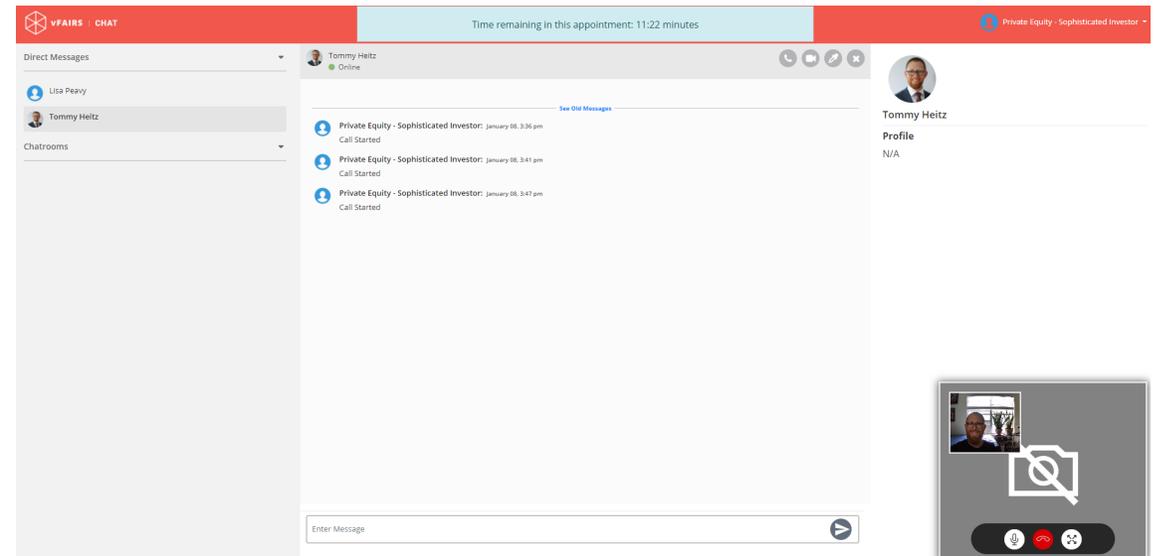
Allow web browser to use camera



If you have more than one camera, you may need to go into settings to change default setting

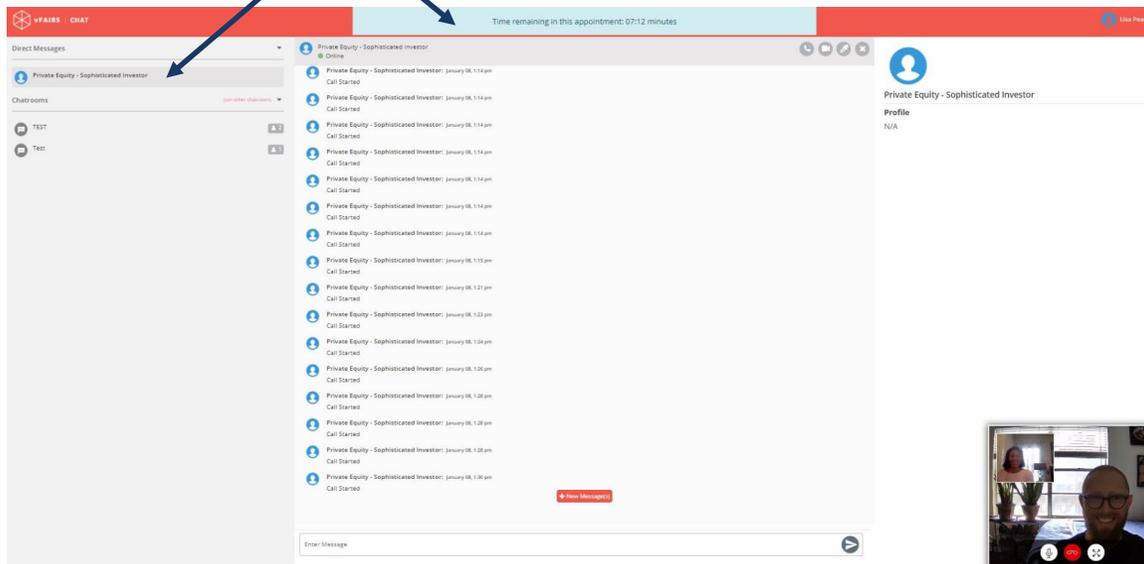
Wait for attendee

If attendee doesn't answer, hang up and call back in a few seconds

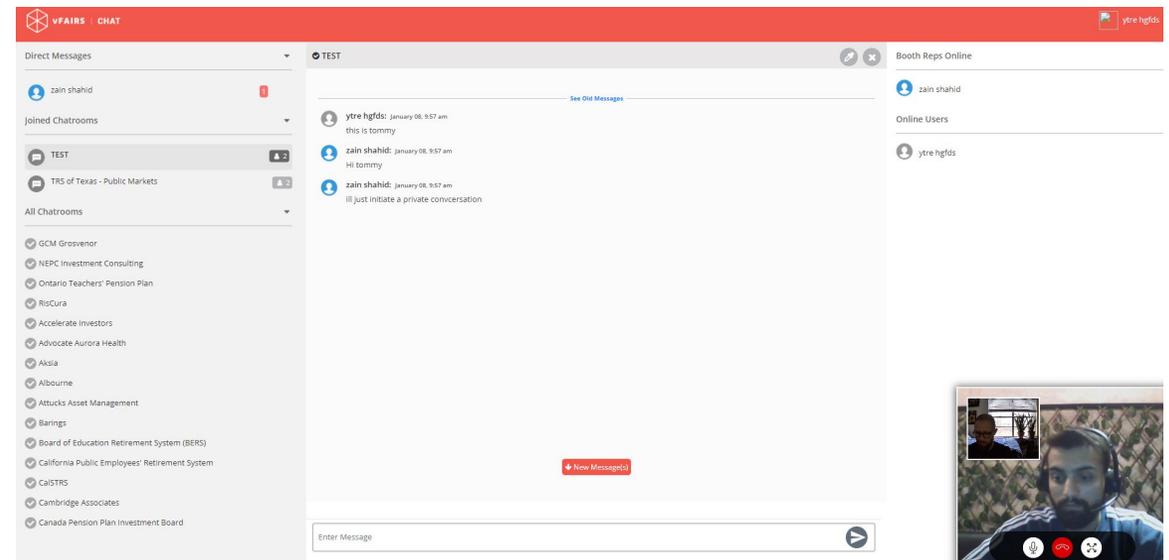


Attending a Meeting – Booth Rep

Click Booth rep name to see remaining time



1. At designated time, complete call
2. Check scheduling widget for next appointment
3. Repeat the process



Attending a Meeting – Attendees

Internet Explorer does not work properly
Use Chrome and Microsoft Edge which have been tested
and work well

Attending a Meeting – Attendee

Click on the meeting you want to attend

TRS INVESTMENT

Search an Attendee Lobby Exhibit Hall Video Vault Resources Swag Bag Auditorium Information Desk Breakout Rooms

Tommy Heltz

CHAT BOOKINGS

Private Equity - Sophisticated Investor (accepted) Jan 26, 2021 14:15 CST

To chat with user at the scheduled time, please follow these steps:

- Click on 'Exhibit Hall' from the top menu
- Locate the company booth and click on it.
- Click on 'Chat' button just below the booth image
- Once the chat window opens up, look up the user's name from the list on the right hand side.
- Click on the User's name and select 'Invite for Further Discussion'

GCM GROSVENOR

TRS INVESTMENT MANAGEMENT DIVISION

ERS

RockCreek

Keynote Speaker

Gen. Colin Powell 12pm CT

Allocator Hall

Breakout Rooms

On-demand Content OPEN NOW

Help Desk

Agenda

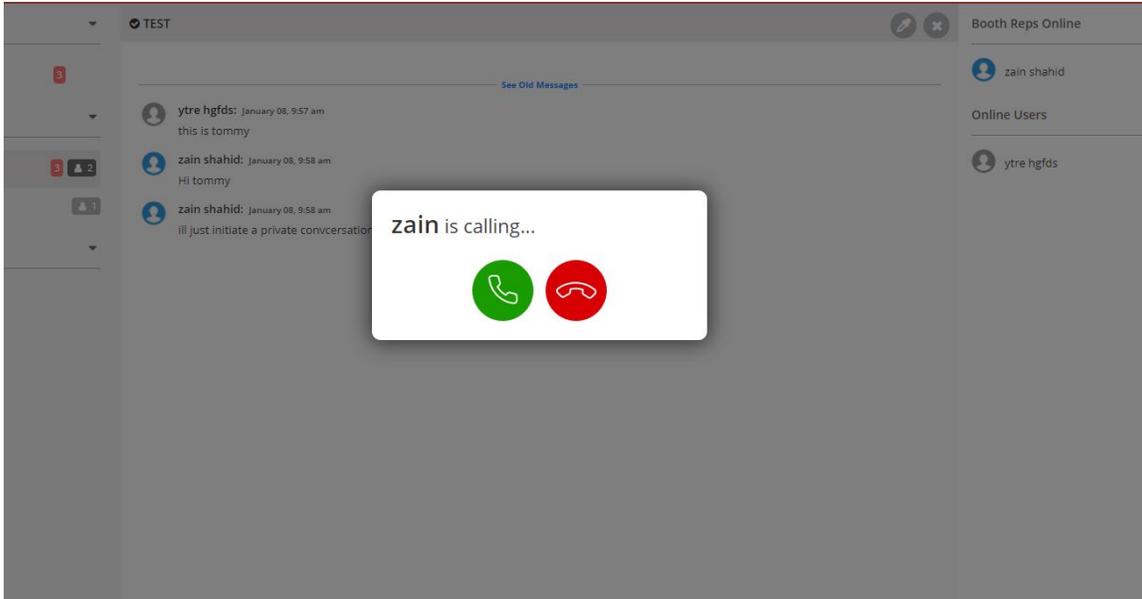
Attending a Meeting – Attendee

Inform the booth representative that you have arrived and are ready to for your meeting. The booth rep will initiate the call

The screenshot displays a messaging application interface. On the left, there is a sidebar with 'Direct Messages' and 'Chatrooms'. The 'Direct Messages' section shows a message from 'ytre hgfds'. The 'Chatrooms' section lists 'TEST' (2 participants) and 'TRS of Texas - Private Equity' (1 participant). The main chat area shows a message from 'Tommy Heitz' dated 'January 08, 10:58 am' with the text 'Name of Booth Rep... I'm Here for my 10am appointment'. A blue arrow points from the text above to the message. The right side of the interface shows a profile card for 'ytre hgfds' with contact information: 'Contacted by: Real Estate Associate Olivia Dwan from TEST', 'Profile', 'Email: zain+99@vfairs.com', 'First name*: ytre', 'Last name*: hgfds', 'Registration Type*: Media', 'Organization Name*: tfd', 'Title: ytr', 'Country*: Belarus', 'Address: 567fghj', 'City: kjhg', and 'State/Province*:'.

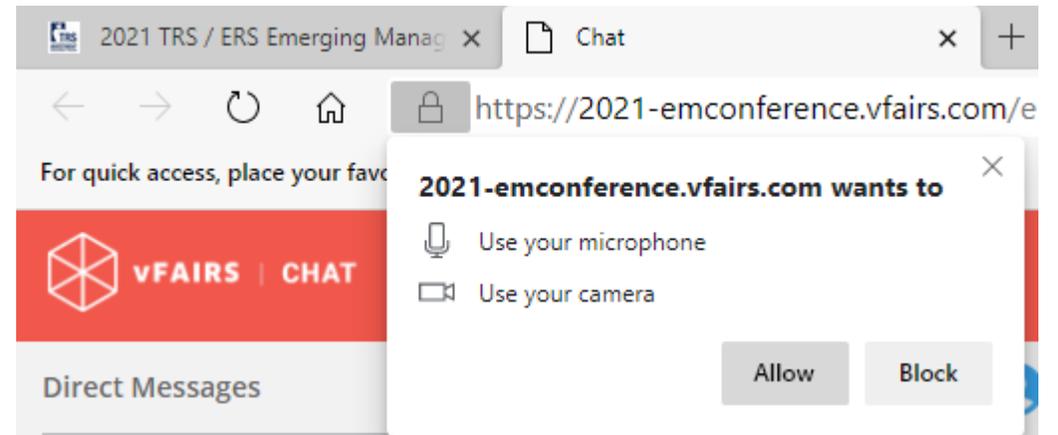
Attending a Meeting – Attendee

1. The booth rep will initiate the call



Limit calls to 10 minutes

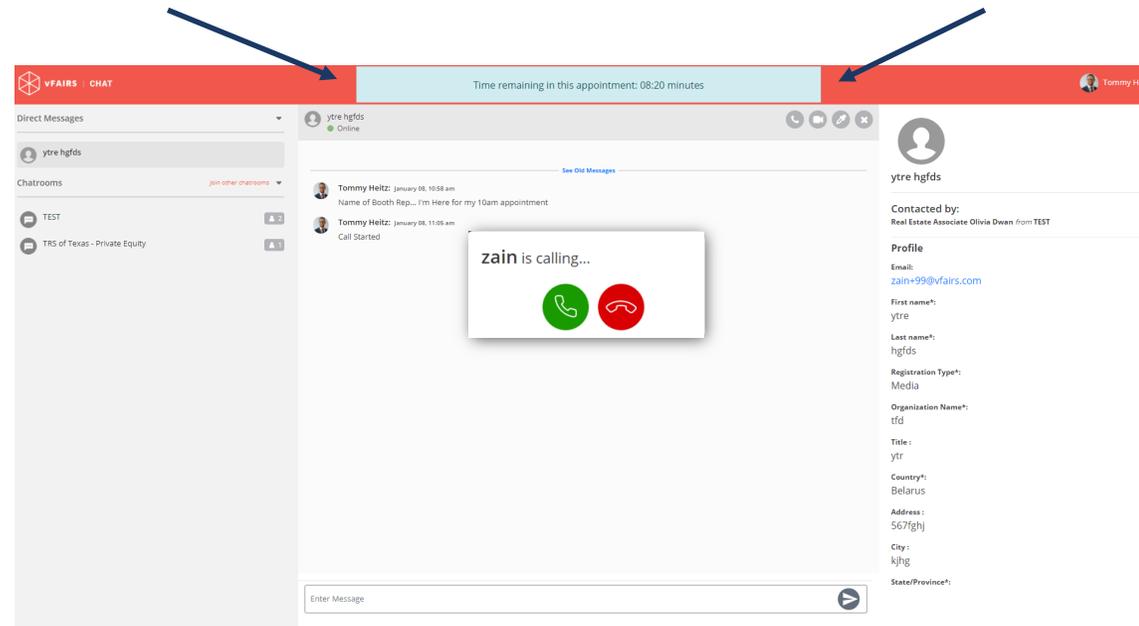
2. Allow web browser to use camera



If you have more than one camera, you may need to go into settings to change default

Attending a Meeting – Attendee

Please be mindful of the remaining time
The booth reps are taking back-to-back calls



FAQ

- You must be on the chat window to receive the call
- If you are browsing other areas of the conference or are on other browser tabs, the call will not be received
- Please wait patiently. The booth representative may be running late or taking notes from the previous call

Attending a Meeting – Attendee

When the conversation is complete, hang-up and close the chat window.
If you have another call, click on the appropriate booth and repeat the process

The screenshot displays the VFAIRS CHAT interface. The top bar is red with the VFAIRS logo and the text "VFAIRS | CHAT". On the right side of the top bar, there is a user profile for "ytre hgfd" with a dropdown arrow. The main interface is divided into three sections:

- Left Panel:** Contains navigation options: "Direct Messages" (with a dropdown arrow), "Joined Chatrooms" (with a dropdown arrow), and "All Chatrooms" (with a dropdown arrow). Under "Direct Messages", there are entries for "zain shahid" and "Tommy Heitz" (with a red notification badge showing "6"). Under "Joined Chatrooms", there are entries for "TEST" (with a notification badge showing "2") and "TRS of Texas - Public Markets" (with a notification badge showing "1"). Under "All Chatrooms", there is a list of various organizations, each with a checkmark icon, including GCM Grosvenor, NEPC Investment Consulting, Ontario Teachers' Pension Plan, RisCura, Accelerate Investors, Advocate Aurora Health, Aksia, Albourne, Attucks Asset Management, Barings, Board of Education Retirement System (BERS), California Public Employees' Retirement System, CalSTRS, and Cambridge Associates.
- Center Panel:** Shows a chat window titled "TEST". It contains a message from "Tommy Heitz" dated "January 08, 11:04 am" with the text "Call Started". Above the message is a link "See Old Messages". At the bottom of the chat window is a red button that says "New Message(s)". Below the chat window is a text input field labeled "Enter Message" and a send button (a right-pointing arrow).
- Right Panel:** Contains two sections: "Booth Reps Online" with a profile for "Tommy Heitz", and "Online Users" with a profile for "ytre hgfd".

In the bottom right corner, there is a video call window. It shows a small video feed of a man with glasses. Overlaid on the video is a large white "X" icon, indicating that the video call has been closed. Below the video feed are three circular icons: a microphone, a red phone handset, and a camera with a slash through it.